MINUTES OF PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 5TH OCTOBER 2026 AT PATTINGHAM VILLAGE HALL

Present: Councillors: J Tomlinson (Vice Chairman), S Walker, Mrs A Kemp, R Northwood, N Caine, W Morris, Mrs S Attwater, and County Councillor James Hodges.

Also Present: Mrs J Cree.

157/26. Apologies for Absence.

Apologies of absence were received from Cllrs A Freeman (Chairman), J Yardley, N Burton, D Glynn and District Cllrs R Reade / Mrs V Wilson.

158/26. Declarations of Councillors' Interest.

None were declared.

159/26. Public Forum - Democratic fifteen-minute period / public question time

There were no members of the public present.

160/26. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 7th September 2026.

The minutes of the meetings held on the above date, were agreed as a true and accurate record of the meeting.

161/26. County / District Councillors to address the Council on any matters relevant to the Parish

County Councillor J Hodges sent the following report: -

- The new bus service is up and running, he has again requested official bus timetables to go by the bus stops.
- He attended the District Council meeting for the new houses on Clive Road and it has been passed.
- Clive Road - he met the field officer from Severn Trent and Diane Firkins to look at the drains, they removed a plug from one of the drain. He is hoping they will sort this out.
- Pavement by Hallend Lane he has looked at from the shops, he will consider it for possible funding from his DHP fund for next year. There is an outstanding job from 2022 for this work, so it has been reported onto the system.
- Community Fund - £500 left for Pattingham to use could be put forward as possible funding, he will attend the next session to see if he can support it and allocate £300 for amenity signs for the new bike track.
- LGR has been postponed.
- The request for a fly tip camera on Westbeech Road has been passed to District

162/26. Community Speed-watch update and speeding issues inc. speeding statistics

Cllr Mrs S Attwater reported they have only undertaken a couple of sessions, the first on Westbeech Road in the afternoon school time, 150 cars with over 50 were speeding in an hour and a half. They also undertook one by Newgate at 7.30am, 312 cars in an hour.

The speed camera van needs to come to the area, County Cllr J Hodges will try to request it again.

The Clerk to request the SID to be relocated on Westbeech Road.

163/26. To discuss updates on the 4-year plan inc Boxing Club

The first session was last week, there were 2 coaches and 9 children came, the age range was amended to cover 12 – 17 year olds.

The room hire for the first 4 weeks is free then will be charged hourly.

So, moving forward to the end of the financial year we need to allocate circa £1440 (20 weeks x £60 + £12 room hire), County Cllr James Hodges as allocated £500 for this, so we need to allocate £940. We have £2865 left in projects / grants budget line, which would leave circa £1900.

164/26. To receive an update on the request for a bike pump track

Cllr Mrs S Attwater reported that the contractor is very keen to have an official opening of the bike track and this could be undertaken at the Christmas event if it is completed by then. The Christmas event committee are happy with this. She is trying to get hold of the contractor to get an update on the works and she will speak to Cllr N Burton to ask for his help and she will report back.

165/26. Report from the Clerk inc. Park inspections and tree survey update.

It was agreed to commission the tree survey, the Clerk contacted a more local contractor and he has undertaken the work. The report is awaited and the Clerk also asked if he can prepare a costing for a 3 year plan for the works required to the trees.

The outdoor Gym meeting took place and a cost reduction of 50% was agreed with the installation company.

The play areas need attention and the Clerk circulated the ROSPA report, it was agreed to get a cost from a local company to undertake the repairs, the lengthsman will also have a look aat what parts he may be able to look at.

Cleaning of changing rooms – The changing rooms have been deep cleaned ready for the new season. The football club that is remaining for the season do not use the changing room facilities.

Road safety concerns – Wolverhampton Road / Westbeech Road - County Cllr James Hodges will look into the request for a crossing patrol person.

The following Planning items were noted:-

26/00560/FULHH Alteration and extension of existing detached building to form ancillary residential annexe - Little Moor Cottage 44 Moor Lane Pattingham

26/00684/FUL Proposed demolition of existing garages and replacement with 1No. detached dormer bungalow. Location: Garage Site Orchard Close Pattingham

26/00859/TREE Pattingham Conservation Area: Bay Laurel - Reduce height by 3.5 metres and trim sides by 0.5 metres. Halley House High Street Pattingham

166/26. Accounts for Payment.

The accounts for payment detailed below were agreed:-

Water Plus		£158.02
EE		£16.80
YGS		£46.27
Administration	October	£820.43
HMRC	October	£296.26
Gardening	October	£200.00
Dittons	October	£636.54
Microsoft	October	£10.49
Lengthsmans	September	£750.00
Colas	Xmas light checks	£555.00
Broxap		£742.80
SSDC	Tens Licence	£21.00
Boxing Club		£
Tennis cord		£31.98

The accounts to the 31st August 2026 were noted and are attached as appendix 1 to these minutes.

167/26. Grant application for Pattingham Village Hall CCTV Maintenance £1000

An application for £1000 has been received from the Village Hall Committee for running the CCTV and maintenance of the equipment. It was agreed at the last meeting that the Clerk to write to the village hall and ask for a breakdown of the requested £1000 cost, and could we have the cameras details for information purposes.

The following has been received:-

Below is the minute item (28/21) when in 2021 the Parish Council agreed an annual grant of £1000 as part of the agreement to transfer ownership of the CCTV equipment located in the village hall. The grant amount covers the cost of broadband wifi, electricity, and maintenance contract with Telford CCTV.

Parish Council Minutes 1st March 2021

28/21. To discuss the CCTV system

This item has been discussed previously and councillors agreed to offer the Village Hall Management Committee responsibility for the cctv system that is housed in their building (March minutes 2020). Due to COVID 19 restrictions the village hall management committee has not met to discuss the pros and cons of taking on the responsibility of the cctv system. The cons are obviously the costs of running the BT line and broadband, together with electricity costs that they are already paying for, along with securely housing the DVR. Because of government lockdown measures, the village hall has been either fully closed, or partially open to a small number of groups that met the 'educational' criteria. By opening to support those groups the village hall made significant operational losses. It was proposed that the councillors agree to provide a financial subsidy via an annual grant application of £1,000, so that the village hall operational costs are not impacted further. The proposal keeps with the original benefit of investing in the cctv system as a deterrent to reduce crime and anti-social behaviour in the area. This was agreed and will be

The Clerk will write and ask for the accounts as per the grant application requirement and a detailed breakdown of the £1000 they are requesting. The Clerk to summarise the previous grants given to the village hall for information purposes.

168/27. Matter outstanding from Burnhill Green

The following items were raised:-

- Access to the orchard – Cllr N Burton was to chase this and report back. As we have had no update the Clerk to contact the Crown Estates directly to try and get the area cleared.
- The Crown rooms is no longer available due to the refurbishment (at this time), but they have offered the use of the lounge bar when its closed.
- FOI confirm on BG Road, chase warranty repair, the Clerk has raised this again with SCC and the FOI department to try to get it resolved.

  Update from Diane Firken- I don't have a date when they will be attending to carry out the remedial work on Burnhill Green Road, however as previously stated they do want to target this site during the summer months when the road surface temperatures are at their highest.

  I am aware that the Parish Cllrs had requested information on costs and specifications of the work carried out by RMS the contractors working on the surface dressing program, however this information is not available via the Freedom of Information Act as this information is sensitive to the contractor and therefore disclosure of their practices and costs could impede on competition rules.

- Leylandii trees on the Public house land are dropping branches – the Clerk will report it to the tree officer. Any trees can be reported to the County Council and they will investigate and find the landowner and sort the issue.

169/26. Items for communications to residents

Lengthsmans work for, SID Data, Boxing Club promotion (Cllr Walker).

170/26. Items for future Meetings –

Pattingham Educational Trust (October / November meeting), budget 2027/8.

171/26. Date of the Next Meeting

2nd November 2026

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/26 and 31/08/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year	
Ordinary Accounts	
Santander	£421.57
Short Term Investment Accounts	
Redwood Bank	£63,827.81
Santander Deposit account	£3.34
Total	£64,252.72

RECEIPTS	Net	Vat	Gross
Total Receipts	£28,492.55	£0.00	£28,492.55

PAYMENTS	Net	Vat	Gross
Total Payments	£27,427.82	£1,499.14	£28,926.96

Closing Balances at 31/08/26		
Ordinary Accounts		
Santander	£4,263.37	
Short Term Investment Accounts		
Redwood Bank	£59,551.14	
Santander Deposit account	£3.80	
	£59,554.94	
Total	£63,818.31	

Financial Budget Comparison

Comparison between 01/04/26 and 31/08/26 inclusive. Excludes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

		2026/2027	Actual Net	Balance
INCOME				
Council				
100	Donations	£0.00	£130.00	£130.00
101	Precept	£47,595.00	£23,797.50	-£23,797.50
103	Football Income	£1,500.00	£700.00	-£800.00
104	Misc Items	£0.00	£0.00	£0.00
110	Interest on Santander deposit acc	£18.00	£0.46	-£17.54
111	Redwood Bank Interest	£2,173.00	£723.33	-£1,449.67
112	Transfer from reserves	£3,284.00	£0.00	-£3,284.00
113	Chritmas funds	£0.00	£150.00	£150.00
Total Income		£54,570.00	£25,501.29	-£29,068.71
EXPENDITURE				
Council				
1	ADMINISTRATION	£1,000.00	£949.60	£50.40
2	Audit Costs	£750.00	£295.00	£455.00
5	Best Kept Village Competition	£350.00	£206.03	£143.97
6	Community Events	£0.00	£0.00	£0.00
8	CCTV	£0.00	£0.00	£0.00
9	Chairmans Allowance	£300.00	£300.00	£0.00
12	Christmas Lights	£6,000.00	£2,796.66	£3,203.34
14	Clerks Salary	£14,100.00	£5,395.15	£8,704.85
15	Defribulator Maintenance	£200.00	£0.00	£200.00
16	Elections	£1,000.00	£0.00	£1,000.00
17	PROW Footpath Maintenance	£0.00	£0.00	£0.00
18	Gardening	£2,470.00	£1,021.85	£1,448.15
19	Insurance	£1,200.00	£1,476.05	-£276.05
25	Playing FldsMaintenance	£8,500.00	£2,415.03	£6,084.97
26	Burnhill Green Works	£0.00	£100.00	-£100.00
28	External Grants / projects	£4,300.00	£1,435.00	£2,865.00
29	Subscriptions	£600.00	£606.77	-£6.77
30	Training	£150.00	£0.00	£150.00
34	STORAGE AT THE VILLAGE HALL	£150.00	£0.00	£150.00
36	FOOTBALL EXPENDITURE	£3,000.00	£1,292.36	£1,707.64
37	VILLAGE MAINT.IMPR.	£10,000.00	£5,788.57	£4,211.43