

MINUTES OF PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 7<sup>TH</sup> JULY 2025 AT PATTINGHAM VILLAGE HALL

Present: Councillors: A Freeman (Chairman), J Tomlinson (Vice Chairman), J Yardley, M Finch, W Morris, Mrs A Kemp.

Also Present: Mrs J Cree and, and 4 members of the public.

95/25. Apologies for Absence and note a casual vacancy.

Apologies of absence were received from Cllrs N Caine, S Walker, Mrs S Attwater, N Burton, District Cllr Mrs V Wilson, District Cllr R Reade and County Councillor James Hodges.

Councillor P Dunn has resigned as a Councillor. The notice for the vacancy has been published.

96/25. Declarations of Councillors' Interest.

None were declared.

97/25. Public Forum - Democratic fifteen minute period / public question time

Standing orders were raised to enable members of the public to speak.

Mrs A Davies addressed the Council on Christmas light turn on event in November. She and the group will put forward proposals and what they will do and they want from the Council and this will be discussed at an emergency meeting to be held on the 21<sup>st</sup> July 2025.

Standing orders were reinstated.

98/25. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 2<sup>nd</sup> June 2025.

The minutes of the meeting held on the above date, were agreed as a true and accurate record of the meeting. These were proposed Cllr W Morris and seconded by Cllr M Finch.

99/25. County / District Councillors to address the Council on any matters relevant to the Parish  
County Councillor James Hodges sent the following report:

- had my first meeting with the highways team at the South Staffordshire depot in Gailey. We discussed the ongoing situation with unsafe parking in the village and the prospect of SID installation around black spots for speeding.
- At this meeting I confirmed my yearly highways allocation for the division I represent to the £7000. I am interested to hear from the Parish of areas where some of this can be allocated. I feel SID devices would be a good use of some of this to gather evidence of speeding.
- I have visited residents with concerns surrounding flooding, particularly on Westbeech road. This has been raised with the highways team.
- Could you please pass on this telephone number as a point of contact - 07847668192. The number I provided at the first meeting is now inactive.
- I held the first County surgery of my term last month. Following feedback from residents I have changed the dates of 2 of the surgeries to Saturdays, I will send the chairman an updated notice of this before the end of today.

#### 100/25. Community Speedwatch update

Cllr Mrs S Attwater sent the following report of the following speedwatch sessions:-

Monday June 30 1 3-4pm Clive Road - 140 cars... 10 on sheet

Thursday June 26 8-9am - Wolverhampton Road - 299 cars... 1 person on sheet

Monday June 16 5-6pm - Burnhill Green Road - 290 cars 22 on sheet

Monday June 9 8.30-9.30am – Burnhill Green Road - 247 cars 9 on sheet

Also there were concerns on the number of cars parked on the pavement at the side of the school with parents dropping off children. As we were on Speedwatch duty we witnessed several near misses due to double parking and people struggling to pass the cars parked on the verge.

She will also email Michelle about a new Speedwatch site on the Patshull Road

But good news one of our Speedwatch volunteers is keen to join the Parish Council.

We have a new Police officer Louise Jones, she is a Rural Police Officer, whos availability appears to suit evening attendances. The crime stats were circulated to all members from the PCSO. The SID Data has been circulated to County Cllr James Hodges, for him to hopefully get some help to getting the speed camera van. The Clerk to also ask James to contact Mark Keeling on this topic. In addition the County and District Councillors will be asked to help apply pressure to get help in the Parish for the speed camera van.

#### 101/25. To discuss updates on the 4 year plan

A pre meeting took place at 6.30pm. The documents will be circulated to all members with an update. We reshared the roles between current members, another pre meeting will be held on the 1<sup>st</sup> September at 6.30pm.

#### 102/25. Update on supplying hygiene boxes

Cllr W Morris updated members as that there are 2 local representatives to contact re this project and he is waiting for a response from them, they then distribute the boxes and possibly supply an extra box.

#### 103/25. To discuss the possibilities of linking people in the village (mixing age groups etc), youth café etc.

Cllr M Finch asked for the existing contact details for existing groups in the village, the Clerk will find the details and forward them to Cllr M Finch.

#### 104/25. Grant application for the scarecrow festival

A grant request of £500 has been received for the Scarecrow Festival. It was proposed by Cllr W Morris and seconded by Cllr J Tomlinson. On a vote this was unanimous.

#### 105/25. Report from the Clerk.

The following items were noted:-

Invitation to Apply for Free Tree Packs for Your Community

Terrorism (Protection of Premises) Act 2025 - Martyn's Law

Waste and Recycling- Name a Bin truck

Litter Bin - Pattingham Playing Fields – it was noted this should have been reported to the Police, and the CCTV at the village hall may have been covered.

New PCSO Louise Jones

Parkinson Partnership Upcoming & New Courses - June & July 2025  
Local Government Reorganisation

It was agreed to purchase buying a new hedge cutter. A long-reach model would be more practical. It is £770 (£641.67 ex. VAT), the old one is beyond economic repair.

Pattingham Club Defib – it was agreed to ask that the Pattingham Club contribute towards some of the costs of the replacement pads.

Changing rooms – The Clerk shared photos of the current condition of the changing rooms, they need at least a deep clean and repainting, members agreed for the work to be undertaken and will forward contacts to do the work if needed, and the Clerk to write to the teams reminding them of their duties

25/00333/FULHH - Proposed 2 storey side and rear extension - 12 Newgate Pattingham

25/00462/TTREE TPO 14/1964: Yew (As identified on TLP\_01 produced by Morfe Valley Arboriculture and received 29.05.25) - Dismantle and remove. Replace with T2 Malus "Rudolph" and T3 Ginkgo biloba in the positions shown on TLP\_01. 6 Moor Lane Pattingham

25/00481/FULHH Two storey rear extension and single storey side/rear extension and alterations to create a new access Location: Long Acre Wolverhampton Road Nurton

25/00484/REM Consent is sought for the appearance, landscaping and layout of the proposals. Location: Nurton Ridge Hollies Lane Pattingham

25/00504/FUL Installation of 1no kiosk within Copley BPS Severn Trent Water Limited Copley Pumping Station Copley Lane Pattingham

The above planning applications were noted.

106/25. Accounts for Payment, accounts to the 31<sup>st</sup> May 2025 and receive an update on the funding for a new PCSO pedal Bike

The accounts for payment were agreed as detailed below:-

|        |                 |                                      |         |
|--------|-----------------|--------------------------------------|---------|
| 723900 | R H Electrical  | Repairs to light box for Xmas lights | £450.00 |
| 723901 | Ditton Services |                                      | £618.00 |
| 723902 | A Horton        | Gardening July                       | £190.00 |
| 723903 | Clerks Salary   | July                                 | £769.69 |
| 723904 | HMRC            | July                                 | £273.93 |
| DD     | EE              | July                                 | £24.60  |
| DD     | Waterplus       | June (actual reading sent in)        | £479.77 |
| DD     | YGS             | June (actual reading sent in)        | £43.86  |

The accounts for the period to the 31<sup>st</sup> May 2025 are attached as appendix 1 to these minutes.

No further information has been received re the pedal bike, apart from the Clerk has confirmed with the PCSO that the council will support funding a third of the cost up to circa £250-£350.

107/25. Items for future Meetings

Police information and Bus service agenda items.

FOI Accident Stats for Burnhill Green Road from both Police forces

108/25. Dates of Next Meetings

Extraordinary meeting to be held on the 21<sup>st</sup> July 2025 at 7.30pm.

1<sup>st</sup> September 2025 at 7.30pm

Pre meeting for the 4 year plan at 6.30pm on the 1<sup>st</sup> September 2025

## Financial Budget Comparison

Comparison between 01/04/25 and 31/05/25 inclusive.

Excludes transactions with an invoice date prior to 01/04/25

|                          |                                         | <b>2025/2026</b>  | <b>Actual Net</b> | <b>Balance</b>     |
|--------------------------|-----------------------------------------|-------------------|-------------------|--------------------|
| <b>INCOME</b>            |                                         |                   |                   |                    |
| <b>Council</b>           |                                         |                   |                   |                    |
| 100                      | Donations                               | £0.00             | £0.00             | £0.00              |
| 101                      | Precept                                 | £46,209.00        | £23,104.50        | -£23,104.50        |
| 103                      | Football Income                         | £1,400.00         | £0.00             | -£1,400.00         |
| 104                      | Misc Items                              | £0.00             | £0.00             | £0.00              |
| 110                      | Interest on Santander deposit acc       | £18.00            | £0.00             | -£18.00            |
| 111                      | Redwood Bank Interest                   | £2,000.00         | £368.13           | -£1,631.87         |
| 112                      | Transfer from reserves                  | £3,473.00         | £0.00             | -£3,473.00         |
| <b>Total Income</b>      |                                         | <b>£53,100.00</b> | <b>£23,472.63</b> | <b>-£29,627.37</b> |
| <b>EXPENDITURE</b>       |                                         |                   |                   |                    |
| <b>Council</b>           |                                         |                   |                   |                    |
| 1                        | ADMINISTRATION                          | £1,000.00         | £136.05           | £863.95            |
| 2                        | Audit Costs                             | £750.00           | £295.00           | £455.00            |
| 5                        | Best Kept Village Competition           | £550.00           | £0.00             | £550.00            |
| 6                        | Community Events                        | £0.00             | £0.00             | £0.00              |
| 8                        | CCTV                                    | £0.00             | £0.00             | £0.00              |
| 9                        | Chairmans Allowance                     | £300.00           | £0.00             | £300.00            |
| 12                       | Christmas Lights                        | £6,000.00         | £0.00             | £6,000.00          |
| 14                       | Clerks Salary                           | £12,000.00        | £2,087.24         | £9,912.76          |
| 15                       | Defibrillator Maintenance               | £200.00           | £0.00             | £200.00            |
| 16                       | Elections                               | £1,000.00         | £0.00             | £1,000.00          |
| 17                       | PROW Footpath Maintenance               | £0.00             | £0.00             | £0.00              |
| 18                       | Gardening                               | £2,400.00         | £380.00           | £2,020.00          |
| 19                       | Insurance                               | £1,400.00         | £1,113.67         | £286.33            |
| 25                       | Playing Flds Maintenance                | £8,500.00         | £1,103.75         | £7,396.25          |
| 26                       | Burnhill Green Works                    | £0.00             | £0.00             | £0.00              |
| 28                       | External Grants                         | £4,000.00         | £0.00             | £4,000.00          |
| 29                       | Subscriptions                           | £600.00           | £441.95           | £158.05            |
| 30                       | Training                                | £250.00           | £0.00             | £250.00            |
| 34                       | STORAGE AT THE VILLAGE HALL             | £150.00           | £0.00             | £150.00            |
| 36                       | FOOTBALL EXPENDITURE                    | £2,000.00         | £288.77           | £1,711.23          |
| 37                       | VILLAGE MAINT.IMPR.<br>Lengthsmens work | £10,000.00        | £2,490.00         | £7,510.00          |
| 38                       | MUGA / TENNIS COURT EXP                 | £2,000.00         | £0.00             | £2,000.00          |
| <b>Total Expenditure</b> |                                         | <b>£53,100.00</b> | <b>£8,336.43</b>  | <b>£44,763.57</b>  |
| <b>Total Income</b>      |                                         | <b>£53,100.00</b> | <b>£23,472.63</b> | <b>-£29,627.37</b> |

|                          |              |                   |            |
|--------------------------|--------------|-------------------|------------|
| Total Expenditure        | £53,100.00   | £8,336.43         | £44,763.57 |
| <b>Total Net Balance</b> | <b>£0.00</b> | <b>£15,136.20</b> |            |

# Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 31/05/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

## Ordinary Accounts

|           |           |
|-----------|-----------|
| Santander | £7,145.94 |
|-----------|-----------|

## Short Term Investment Accounts

|              |            |
|--------------|------------|
| Redwood Bank | £61,750.24 |
|--------------|------------|

|                           |           |
|---------------------------|-----------|
| Santander Deposit account | £1,651.74 |
|---------------------------|-----------|

|       |            |
|-------|------------|
| Total | £70,547.92 |
|-------|------------|

| RECEIPTS       | Net        | Vat   | Gross      |
|----------------|------------|-------|------------|
| Total Receipts | £23,472.63 | £0.00 | £23,472.63 |

| PAYMENTS       | Net        | Vat     | Gross      |
|----------------|------------|---------|------------|
| Total Payments | £10,488.68 | £645.94 | £11,134.62 |

Closing Balances

## Ordinary Accounts

|           |            |
|-----------|------------|
| Santander | £19,115.82 |
|           | £19,115.82 |

## Short Term Investment Accounts

|              |            |
|--------------|------------|
| Redwood Bank | £62,118.37 |
|--------------|------------|

|                           |           |
|---------------------------|-----------|
| Santander Deposit account | £1,651.74 |
|---------------------------|-----------|

|            |
|------------|
| £63,770.11 |
|------------|

|       |            |
|-------|------------|
| Total | £82,885.93 |
|-------|------------|

# Bank Account Reconciled Statement

|                  |                   |                         |                 |            |
|------------------|-------------------|-------------------------|-----------------|------------|
| <b>Santander</b> |                   | <b>48825807</b>         | <b>09-01-55</b> |            |
| Start Date       | 01/05/25          | Opening Balance         | £7,145.94       |            |
| End Date         | 31/05/25          | Balance at opening date | £24,368.63      |            |
| Date             | Cheque/ Ref.      | Debit                   | Credit          | Balance    |
| 13/05/25         | 723882            | £273.93                 | £0.00           | £24,094.70 |
| 15/05/25         | 723890            | £1,113.67               | £0.00           | £22,981.03 |
| 16/05/25         | 723883            | £600.00                 | £0.00           | £22,381.03 |
| 16/05/25         | 723889            | £636.00                 | £0.00           | £21,745.03 |
| 19/05/25         | 723888            | £750.00                 | £0.00           | £20,995.03 |
| 20/05/25         | 723880            | £190.00                 | £0.00           | £20,805.03 |
| 20/05/25         | 723983            | £300.00                 | £0.00           | £20,505.03 |
| 21/05/25         | 723886            | £441.95                 | £0.00           | £20,063.08 |
| 23/05/25         | ddeemay25         | £26.17                  | £0.00           | £20,036.91 |
| 23/05/25         | ddygsamay25       | £43.58                  | £0.00           | £19,993.33 |
| 26/05/25         | 723881            | £769.69                 | £0.00           | £19,223.64 |
| 28/05/25         | ddwaterplus270527 | £107.82                 | £0.00           | £19,115.82 |

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# Bank Account Non Reconciled Statement

|                     |                  |                         |            |            |
|---------------------|------------------|-------------------------|------------|------------|
| <b>Redwood Bank</b> |                  | <b>80048690</b>         |            |            |
| Start Date          | 01/04/25         | Opening Balance         | £61,750.24 |            |
| End Date            | 31/05/25         | Balance at opening date | £61,750.24 |            |
| Date                | Cheque/ Ref.     | Debit                   | Credit     | Balance    |
| 07/04/25            | ddredwoodapril25 | £0.00                   | £5.98      | £61,756.22 |
| 30/04/25            | ddapril25        | £0.00                   | £179.78    | £61,936.00 |
| 31/05/25            | ddmay25          | £0.00                   | £182.37    | £62,118.37 |

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