

MINUTES OF THE PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 18TH NOVEMBER AT PATTINGHAM VILLAGE HALL

Present: Councillors: A Freeman (Chairman), J Tomlinson (Vice Chairman), J Yardley, Mrs S Attwater, P Dunn, S Walker, Mrs A Kemp, N Caine, W Morris.

Also Present: Mrs J Cree, SSDC Cllrs Mrs V Wilson and R Reade and 6 members of the public

132/24. Apologies for Absence.

Apologies of absence were received from Cllrs N Burton and M Finch and County Cllr J Abrahams.

133/24. Declarations of Councillors' Interest.

District Councillor R Reade, declared an interest in anything to do with any planning matters and took no part in the discussions.

134/24. Report from the Police

The next Police report is due in December containing the November statistics.

The August report was circulated after the last meeting to all members.

135/24. Public Forum - Democratic fifteen minute period / public question time

Standing orders were raised to enable members of the public to speak.

Nearly all members of the public were present to hear the discussions on a planning application for the construction of 2 bungalows off College Farm Close, and they were interested to hear the views of the Parish Council.

Members raised their concerns over the development, in light of a previous planning application. There is a small area of the land that there is a small tarmac area which was from when the area was used by the Pig Farmer.

It was noted that in 2022 a temporary TPO was put on the site as a woodland, but this was not made permanent, so this has expired. The Clerk to find out why this happened and ask for it to be reinstated.

SSDC Cllr Mrs V Wilson stated that material planning considerations only must be made if making comments on the planning application. The planning policies are available online on the SSDC website.

The planning application can be called in if it is proposed to be approved by the officers.

Standing orders were reinstated.

136/24. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 14th October 2024.

The minutes of the meetings held on the above date, were agreed as a true and accurate record of the meeting with the addition of "Perton Middle School" under the Police report. It was proposed by Cllr S Walker and Cllr P Dunn seconded the minutes.

137/24. To discuss CCTV system following demonstration

Members had a demonstration of the CCTV system that belongs to the village hall, the ownership was passed from the Parish Council to the village hall. This was agreed at the time.

After looking at the system, it was discussed to improve additions to the CCTV system by perhaps adding additional cameras for the tennis courts, park and skate park; a shield for one that is covered by spider webs, change the one facing the road to cover more of the road. There is capacity to increase the cameras. The village hall (via Mr R Lines who was in attendance) were asked to look at the proposed improvements and submit a grant application form for these improvements for consideration at the next meeting.

138/24. County / District Councillors to address the Council on matters relevant to the Parish

District Councillor Mrs V Wilson addressed the Council on the following points:-

- Council tax will be increasing for both County and District, members are awaiting to be consulted on this.
- Brief update on County matters – wet winter doubled the reported defect reports by 100%, the County are starting to be proactive and catching up, with pothole works. £8 million has been submitted to improve the quality of the repairs. Drainage performance they have 8 extra crews, 1000 gully's more have been cleansed this year in comparison to last year. The winter crews are out gritting that evening and will also be tomorrow.

District Councillor R Reade addressed the Council on the following points:-

- SSDC are in limbo waiting for more information relating to planning following changes in central Government. The local plan is going to the next stage as it has reached reg 14.

139/24. To receive the budget comparison and accounts to the 7/10/24. To set a budget and associated Precept for 2025-26

The accounts as set out as appendix 1 to these minutes to the 7th October 2024 were noted.

The Clerk had prepared the draft budget and associated precept for members to discuss. Members reviewed the documents. The projected balances are detailed below:-

Ear Marked reserve balances from 31/3/24 updated with projected balances to 31/3/25				
The Parish Council reserves / ear marked funds (for audit purposes)				
Future Projects		£23,000.00		
Future Election Expenses		£5,000.00		
Replace Rustic Benches on lower playing field		£2,000.00		
Replacement play area equipment		£7,000.00		
Christmas light replacement / repairs		£3,000.00		
General Reserve fund		£10,000.00		
Contingency fund		£3,000.00		
Purchase of land at Burnhill Green		£13,536.62	Reduced from prev figure allocated	
Reserves to balance budget 2025-6		£3,473.00		
TOTAL		£70,009.62		
Any budget underspend at 31/3/25 to be added back into the land at Burnhill Green reserves				
Bank account balances as at 11th October 2024				
Santander		£36,877.44		
Redwood Bank		£59,537.53		
Santander Deposit account		£1,643.23		
Total		£98,058.20		
Projected expenditure to 31st March 2025				
Actual exp to date		£19,565.42		
Projected exp to 31st March 2023		£47,614.00		
Difference		£28,048.58		
The above sum of £28048.58 to be taken from the bank balances £98058.20 leaving £70009.62 projected reserves at the 31st March 2025				

It was proposed by Cllr N Caine and seconded by Cllr J Tomlinson to a set the same precept as this year of £46209, with the associated budget and 3 years financial projections as set out as appendix 2 to these minutes. On a vote this was carried.

Detailed below are the bank balances and projections to the 31st March 2025 and the reserve fund allocations, these were noted:-

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The Parish Council reserves / ear marked funds
(for audit purposes)

Future Projects	£23,000.00	
Future Election Expenses	£5,000.00	
Replace Rustic Benches on lower playing field	£2,000.00	
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The Clerk to look at the interest on the business account savings rates that are available.

140/24. Community Speed-watch update

Cllr Mrs S Attwater reported that the group are awaiting to hear from Perton Speed-watch, she has spoken to one of the organisers to move this forward to get a session booked for Pattingham. She has asked them to contact Cllr J Tomlinson directly.

She has undertaken a Speedwatch session in Perton. This will hopefully be up and running by the Spring following the return of the Speedwatch co-ordinator when she returns to work.

The Clerk to chase where the Pattingham Speed device is so it is ready for that time.

141/24. To receive an update from the Strategy Working Party for the 4 year plan

Cllr P Dunn is working through the plan, and is contacting the Lengths-man to discuss further action points. The action points will be reviewed at the next meeting.

142/24. Update on Tennis court update and any other related playing field issues

The Clerk wrote on behalf of the Council to the contractor, they offered to re paint the surface of the courts (not the lines). She went back with the agreed counter offer to ask them to re paint all of the surface (not including the lines). They have come back to state that they will complete the middle re-greening of the court and they will mask the lines to ensure that they will not be overmarked. They will do this in the spring when the weather improves. The Clerk to ask for a price to undertake the remainder of the work and re draw the lines. The Clerk to get a second quote in addition for the extra work. No work can take place until the spring due to the weather conditions.

143/24. To confirm any last minute updates on the Christmas Events

The event at Pattingham is all arranged for the 24th November and everything is in place. The volunteers to switch the lights on Cllrs W Morris, Mrs S Attwater, J Tomlinson and P Dunn.

Burnhill Green – Cllrs N Burton and J Yardley will organise Burnhill Green switch on for the 1st December, they need to discuss with the Dartmouth Arms refreshments and organise selection boxes for the children.

It was agreed not to hold the Christmas Lights competition for this year.

144/24. To discuss the Rural Housing enabler offer for assistance in Pattingham.

The information relating to this item was circulated with the agenda papers. It was proposed by Cllr N Caine and seconded by Cllr P Dunn not to go forward with a Rural housing survey indefinitely. On a vote this was agreed.

145/24. Report from the Clerk.

The following items were noted:-

NALC Salary increase 3.1%

Remote meeting consultation

Sakura Cherry Tree Project

Planning applications received:-

24/00890/FULHH Proposal: Two storey side and rear extension, open sided porch and alterations to exterior materials. Location: 62 Clive Road Pattingham

24/00897/FULHH Proposal: Erection of a single storey side extension Location: 20 Snowdon Road Burnhill Green

The above were noted.

24/00862/FUL Proposal: Proposed development of 2 dwellings along with associated infrastructure Location: Land Off College Farm Close (to The East of Westbeech Road) Pattingham

It was agreed by majority to Recommend Refusal on the grounds that this is a development in the greenbelt, and contry to South Staffordshire District Council's Greenbelt policies.

146/24. Accounts for Payment

The accounts for payment are detailed below:-

723960	A Horton	November	£180.00
	Signs for Tennis courts and set Xmas		
723961	Lights		37.42
723962	2 x Xmas lights and Tennis court handles		£87.50
723963	Clerk	Travel Exp	33.64
723964	Wreathes		£75.00

723965	PFL	Repairs to the	1403.82
	Staffs Borough	Park	
723966	Council	Pest control	£381.92
723967	Inland Revenue	October	£210.53
		payment	
723968	Clerks Salary	October	£746.44
		payment	
723969	Lengthsmans work	October	£750.00
		payment	
dd	Water Plus	Changing room	£34.80
		supply	
dd	EE	Mobile phone	£22.80
		bill	
dd	Yorkshire Energy		£41.26
	Total		£4,005.13

147/24. Grant Application for the village hall towards the CCTV costs and the over 65's Christmas lunch

A grant request has been received towards the running of the CCTV system at the village hall. This is for 2 years as last years was not claimed. The second application was towards the cost of the over 65's Christmas Lunch for £2000.

It was proposed by Cllr N Caine and seconded by Cllr P Dunn to give the grant of £2000 to the village hall for £2000 for the maintenance of the CCTV system. On a vote this was carried.

It was proposed by Cllr J Tomlinson and seconded by Cllr W Morris to give the grant of £2000 for the over 65's group. On a vote there were 5 votes for, 1 abstention.

148/24. Items for future Meetings – to be with the Clerk by the 2nd December - to review grants for outside bodies, saving rates, strategy update

149/24. Dates of Next Meetings - 9th December 2024, 20th January 2025

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 07/10/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Santander £15,429.03

Short Term Investment Accounts

Redwood Bank £59,537.53

Santander Deposit account £1,634.63

Total £76,601.19

RECEIPTS	Net	Vat	Gross
Total Receipts	£50,040.29	£0.00	£50,040.29
PAYMENTS	Net	Vat	Gross
Total Payments	£26,520.36	£2,062.92	£28,583.28

Closing Balances

Ordinary Accounts

Santander £36,877.44
£36,877.44

Short Term Investment Accounts

Redwood Bank £59,537.53

Santander Deposit account £1,643.23

£61,180.76

Total £98,058.20

Signed
Chair

28/10/24 11:53 AM Vs:
1

Clerk / Responsible Financial Officer
Pattingham & Patshull Parish Council Page

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	Income	Actual inc for 2023-24	Budget 2024/5	Actual Inc to 07/10/24	Balance	Projected income	Comments	Draft Budget for 2025/6	Comments
100	Donations	£1,090.00	£0.00	£0.00	£0.00	£0.00	2023-4 Coronation grant	£0.00	
101	Precept	£46,209.00	£46,209.00	£46,209.00	£0.00	£46,209.00	Received in full	£46,209.00	No increase due to economy
103	Football Income	£1,400.00	£1,400.00	£700.00	-£700.00	£1,400.00	part received	£1,400.00	remain the same
104	Misc. Items	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	
110	Interest on Santander deposit acc	£15.06	£1.00	£8.60	£7.60	£18.00	paid monthly	£18.00	remain the same
111	Redwood Bank Interest	£2,020.61	£100.00	£0.00	-£100.00	£2,000.00	due in December	£2,000.00	added based on previous income
112	Balance from reserves to balance the budget for 2023/24	£0.00	£3,509.00	£0.00	-£3,509.00	0		£3,473.00	
	Total Income	£50,734.67	£51,219.00	£46,917.60	-£4,301.40	£49,627.00		£53,100.00	
	Expenditure	Actual Exp 2023-24	Budget 2024/5	Actual Inc to 07/10/22	Balance	Projected expenditure	Comments	Draft Budget for 2025/6	Comments
1	Administration	£2,320.41	£500.00	£537.11	-£37.11	£800.00	6 months of mobile + any postage that may be required	£1,000.00	Increase in line with projected
2	Audit Costs	£590.00	£600.00	£275.00	£325.00	£600.00	Awaiting invoice	£750.00	increased slightly as level not changed for many years
5	Best Kept Village Competition	£282.50	£550.00	£267.94	£282.06	£268.00	Completed	£550.00	Remain the same
6	Coronation	£1,290.70	£0.00	£0.00	£0.00	£0.00		£0.00	
9	Chairmans Allowance	£300.00	£300.00	£300.00	£0.00	£300.00		£300.00	Remain the same
12	Christmas Lights	£5,252.78	£6,000.00	-£305.00	£6,305.00	£5,000.00	Chq cancelled not cashed from last year, reduced as we do not have crown lights to erect this year	£6,000.00	Increased due to rising costs
14	Clerks Salary	£11,483.59	£11,219.00	£5,545.88	£5,673.12	£11,543.00	Includes 3.1% increase from NALC	£12,000.00	2.5% increase included
15	Defibrillator maintenance	£963.50	£1,000.00	£107.95	£892.05	£108.00		£200.00	remain the same
16	Elections	£140.00	£1,000.00	£0.00	£1,000.00	£0.00		£1,000.00	remain the same
17	PROW Maintenance	£300.00	£1,000.00	£0.00	£1,000.00	£1,000.00	Stones for footpath	£0.00	included in village maintenance
18	Gardening	£2,186.83	£2,500.00	£944.85	£1,555.15	£2,050.00	£180 x 12 + fuel costs	£2,400.00	Increased based on £190 per month + fuel costs
19	Insurance	£1,422.58	£1,700.00	£1,376.13	£323.87	£1,376.00	Completed	£1,400.00	Reduced based on this years renewal
25	Playing Flds Maintenance	£8,109.00	£12,000.00	£3,000.35	£8,999.65	£8,500.00	£3000 invoices to come from Dittons and £1170 for repairs to park	£8,500.00	Remain the same as this years budget
28	External Grants	£4,138.00	£5,000.00	-£144.00	£5,144.00	£3,500.00	Christmas meal request not yet received	£4,000.00	Increased
29	Subscriptions	£160.00	£650.00	£419.00	£231.00	£419.00	SPCA invoice	£600.00	Reduced based on this years
30	Training	£60.00	£500.00	£0.00	£500.00	£0.00		£250.00	Remain the same
34	STORAGE AT THE VILL HALL	£196.81	£200.00	£0.00	£200.00	£150.00	Invoice due	£150.00	Based on this years cost
36	FOOTBALL EXPENDITURE	£2,066.13	£1,500.00	£1,464.32	£35.68	£2,000.00	Increased due to costs so far	£2,000.00	Increased based on costs to date
37	VILLAGE MAINTENANCE improvements / other expenditure	£5,016.01	£5,000.00	£5,775.89	-£775.89	£10,000.00	Increased due to costs so far	£10,000.00	Increase based on this years exp.
38	MUGA / Tennis courts	£4,267.45	£0.00	£0.00	£0.00	£0.00	2023-4 tennis court cleaning was allocated for payment from this year.	£2,000.00	
	Total Expenditure	£50,546.29	£51,219.00	£19,565.42	£31,653.58	£47,614.00		£53,100.00	
	Summary		2024/5	Actual Net	Balance	Projected figures		Proposed budget 2025/6	
	Total Income		£51,219.00	£46,917.60	-£4,301.40	£49,627.00		£53,100.00	
	Total Expenditure		£51,219.00	£19,565.42	£31,653.58	£47,614.00		£53,100.00	
	Total Net Balance		£0.00	£27,352.18		£2,013.00		£0.00	

3 year projections

	Income	Budget 2024/5	Draft Budget for 2025/6	Draft Budget for 2026/7	Draft Budget for 2027/8
100	Donations	£0.00	£0.00	£0.00	£0.00
101	Precept	£46,209.00	£46,209.00	£46,209.00	£46,209.00
103	Football Income	£1,400.00	£1,400.00	£1,400.00	£1,400.00
104	Misc. Items	£0.00	£0.00	£0.00	£0.00
110	Interest on Santander deposit acc	£1.00	£18.00	£18.00	£18.00
111	Redwood Bank Interest	£100.00	£2,000.00	£2,000.00	£2,000.00
112	Balance from reserves to balance the budget for 2023/24	£3,509.00	£3,473.00	£3,573.00	£3,673.00
	Total Income	£51,219.00	£53,100.00	£53,200.00	£53,300.00
	Expenditure	Budget 2024/5	Draft Budget for 2025/6	Draft Budget for 2026/7	Draft Budget for 2027/8
1	Administration	£500.00	£1,000.00	£1,000.00	£1,000.00
2	Audit Costs	£600.00	£750.00	£750.00	£750.00
5	Best Kept Village Competition	£550.00	£550.00	£550.00	£550.00
6	Coronation	£0.00	£0.00	£0.00	£0.00
9	Chairmans Allowance	£300.00	£300.00	£300.00	£300.00
12	Christmas Lights	£6,000.00	£6,000.00	£6,000.00	£6,000.00
14	Clerks Salary	£11,219.00	£12,000.00	£12,000.00	£12,000.00
15	Defibrillator maintenance	£1,000.00	£200.00	£200.00	£200.00
16	Elections	£1,000.00	£1,000.00	£1,000.00	£1,000.00
17	PROW Maintenance	£1,000.00	£0.00	£0.00	£0.00
18	Gardening	£2,500.00	£2,400.00	£2,500.00	£2,600.00
19	Insurance	£1,700.00	£1,400.00	£1,400.00	£1,400.00
25	Playing Flds Maintenance	£12,000.00	£8,500.00	£8,500.00	£8,500.00
28	External Grants	£5,000.00	£4,000.00	£4,000.00	£4,000.00
29	Subscriptions	£650.00	£600.00	£600.00	£600.00
30	Training	£500.00	£250.00	£250.00	£250.00
34	STORAGE AT THE VILL HALL	£200.00	£150.00	£150.00	£150.00
36	FOOTBALL EXPENDITURE	£1,500.00	£2,000.00	£2,000.00	£2,000.00
37	VILLAGE MAINTENANCE improvements / other expenditure	£5,000.00	£10,000.00	£10,000.00	£10,000.00
38	MUGA / Tennis courts	£0.00	£2,000.00	£2,000.00	£2,000.00
	Total Expenditure	£51,219.00	£53,100.00	£53,200.00	£53,300.00
	Summary	2024/5	Proposed budget 2023/24	Proposed budget 2023/24	Proposed budget 2023/24
	Total Income	£51,219.00	£53,100.00	£53,200.00	£53,300.00
	Total Expenditure	£51,219.00	£53,100.00	£53,200.00	£53,300.00
	Total Net Balance	£0.00	£0.00	£0.00	£0.00