

MINUTES OF THE PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 13TH NOVEMBER 2023 AT PATTINGHAM VILLAGE HALL

Present: Councillors: Mrs A Davies (Chairman), A Freeman (Vice Chairman), Mrs S Attwater, N Burton, N Land, J Tomlinson, L Billingham.

Also Present: Mrs J Cree, SSDC Cllr R Reade, County Councillor J Abrahams.

The Chairman read out a statement to members of the public that were present relating to the planning application for 50 dwellings in Pittingham – she stated that the Parish Council will make their comments, at their meeting in December and they have received an extension to the deadline to enable their comments to be submitted. She urged members of the public to put their comments on the planning portal directly at SSDC or write in or email, and if possible, copy in the Parish Council.

132/23. Public Forum - Democratic fifteen-minute period / public question time.

There were many members of the public present, that aired their views on the planning application for 50 dwellings in Pittingham. The Parish Council will have this on the agenda for their December meeting and make their comments from that meeting, as this is the budget setting meeting only.

The following items were put forward by the public as their main concerns:-

- Greenbelt.
- Bats in the woodland.
- Badgers in the area.
- Rooks roost, getting less due to works on site.
- 50 houses is a large increase in properties, will have an impact on Pittingham, may impact the schools.
- Increased traffic generated 100 cars in the Parish on West Beech Road.
- GP Surgery will increase traffic potentially 60 cars per hour.
- Flooding on West Beech Road – Sewage / drainage system not capable to cope.
- Drainage into pool meadow.
- Numbers in documents do not tally, such as parking spaces, distances/measurements.
- Significant error on application form, no protected habitat on the site, and on the bio diversity report it does show signs.
- Speed monitoring on 5 days in January 2023 does not truly show the true traffic movements and it states no traffic plan including.
- A previous planning application was agreed in 2009 as a Nature reserve, so it does have planning applications before.
- If they allow applicants to conduct surveys, they should manage the quality of the surveys.
- Affordable housing? Against 5 – 6 bedroom houses.
- Proposed bio diversity off setting, does not work.
- The land owner is confident that he will get planning permission.

SSDC Cllr R Reade reported that this is a very new application, and he is aware of it, he thanked those members of the public who have emailed him and he has responded back to all and he has noted everyone's concerns, he has been on the planning Committee since 1999 at SSDC, so he is aware of procedures and will take comments forward. He also reiterated the need to make sure everyone comments individually on the application in their own words.

133/23. Apologies for Absence.

Apologies of absence were received from Cllrs M Finch, P Dunn, N Caine and N Hill.

134/23. Declarations of Councillors' Interest.

None were declared.

135/24. Presentation from Stuart Neilson and his colleague Ryan Creswell to talk about the cost of living crisis and the new Creating Brighter Futures Project

Mr Neilson has double booked for this evening, so sent his apologies.

136/23. To agree and note the accounts to the 4th October 2023

The accounts set out as appendix 1 to these minutes to the 4th December were agreed and noted.

137/23. To discuss and set a precept and budget for 2024/25

It was proposed by Councillor Mrs A Davies and seconded by Councillor L Billingham to set a precept for 2024-25 of £46209.00 and the associated budget in option 1 as detailed in Appendix 2 to these minutes. On a vote this was carried unanimously

The current and projected bank balances were detailed below:-

Bank account balances as at 4th October 2023

Santander	£42,027.61
Redwood Bank	£57,516.92
Santander Deposit account	£1,626.16
Total	£101,170.69

Projected expenditure to 31st March 2024

Actual exp to date	£25,715.81
Projected exp to 31st March 2023	£50,183.00
Difference	£24,467.19

The above sum to be taken from the bank balances above leaving **£76,703.50** projected reserves at the 31st March 2024

Ear Marked reserves were revised and agreed as detailed below

Future Projects	£25,000.00
Replace Benches on lower playing fields	£2,000.00
Future election expenses	£5,000.00
Play equipment repairs / future replacements	£7,000.00
Christmas lights repairs / replacements	£3,000.00
General reserve	£10,000.00
Contingency fund	£3,000.00
Land at Burnhill Green	£16,588.50
Balance of budget from reserves 2023/24	£1,606.00
Balance of budget from reserves 2024/5	£3,509.00

Total

£76,703.50

138/23. Dates of Next Meetings –

4 th December 2023	Pattingham Village Hall	
15 th January 2024	Pattingham Village Hall	
4 th March 2024	Burnhill Green, Crown Rooms	
15 th April 2024	Pattingham Village Hall	(apm / normal meeting)
13 th May 2024	Pattingham Village Hall	

Item 136/23. Financial Budget Comparison

Comparison between 01/04/23 and 18/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
INCOME				
Council				
100	Donations	£0.00	£855.00	£855.00
101	Precept	£46,209.00	£46,209.00	£0.00
103	Football Income	£1,200.00	£1,400.00	£200.00
110	Interest on Santander deposit acc	£1.00	£6.59	£5.59
111	Redwood Bank Interest	£100.00	£0.00	-£100.00
Total Council		£47,510.00	£48,470.59	£960.59
Total Income		£47,510.00	£48,470.59	£960.59
EXPENDITURE				
Council				
1	ADMINISTRATION	£500.00	£207.52	£292.48
2	Audit Costs	£750.00	£590.00	£160.00
5	Best Kept Village Competition	£550.00	£282.50	£267.50
6	Coronation	£0.00	£1,290.70	-£1,290.70
9	Chairman's Allowance	£300.00	£300.00	£0.00
12	Christmas Lights	£6,000.00	£0.00	£6,000.00
14	Clerks Salary	£12,000.00	£6,353.34	£5,646.66
15	Defibrillator Maintenance	£200.00	£963.50	-£763.50
16	Elections	£1,000.00	£140.00	£860.00
17	PROW Footpath Maintenance	£2,000.00	£300.00	£1,700.00
18	Gardening	£2,500.00	£1,166.83	£1,333.17
19	Insurance	£1,500.00	£1,422.58	£77.42
25	Playing Flds Maintenance	£12,000.00	£3,500.00	£8,500.00
28	External Grants	£10,000.00	£1,288.00	£8,712.00
29	Subscriptions	£600.00	£160.00	£440.00
30	Training	£500.00	£60.00	£440.00
34	STORAGE AT THE VILLAGE HALL	£200.00	£76.81	£123.19
36	FOOTBALL EXPENDITURE	£1,000.00	£956.57	£43.43
37	VILLAGE MAINTENANCE IMPROVEMENTS/OTHER EXP	£5,000.00	£2,390.01	£2,606.99
38	MUGA / TENNIS COURT EXP	£0.00	£4,267.45	-£4,267.45

Financial Budget Comparison

Comparison between 01/04/23 and 18/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
Total Council	£56,600.00	£25,715.81	£30,884.19
Total Expenditure	£56,600.00	£25,715.81	£30,884.19
Total Income	£47,510.00	£48,470.59	£960.59
Total Expenditure	£56,600.00	£25,715.81	£30,884.19
Total Net Balance	-£9,090.00	£22,754.78	

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 04/10/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Santander	£9,011.72
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Short Term Investment Accounts

Redwood Bank	£57,516.92
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Santander Deposit account	£1,619.57
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Total	£68,148.21
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RECEIPTS

Total Receipts	Net £55,512.94	Vat £0.00	Gross £55,512.94
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PAYMENTS

Total Payments	Net £21,430.80	Vat £1,059.66	Gross £22,490.46
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Closing Balances

Ordinary Accounts

Santander	£42,027.61
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£42,027.61

Short Term Investment Accounts

Redwood Bank	£57,516.92
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Santander Deposit account	£1,626.16
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£59,143.08

Total	£101,170.69
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Signed

Chair

Clerk / Responsible Financial Officer

BUDGET COMPARISON AND PROPOSED DRAFT BUDGET

November meeting

Actual income and expenditure includes any committed expenditure to date

	Budget 2023/4	Actual Inc to 04/10/23	Balance	Projected income	Comments	Opt 1 Proposed Draft Budget for 2024/5	Comments	Opt 2 increase precept Proposed Draft Budget for 2024/5
Income								
100 Donations	£0.00	£855.00	£855.00	£855.00	Donation towards Defib at Pattingham Club	£0.00		£0.00
101 Precept	£46,209.00	£46,209.00	£0.00	£46,209.00	Received in full	£46,209.00	Remain the same due to increased living costs	£49,718.00
103 Football Income								
104 Misc. Items	£1,200.00	£1,400.00	£200.00	£1,400.00	Received in full	£1,400.00	Same as this years payment	£1,400.00
110 Interest on Santander deposit acc	£0.00	£0.00	£0.00	£0.00		£0.00		£0.00
111 Redwood Bank Interest	£1.00	£6.59	£5.59	£13.00	paid monthly	£1.00	remain the same	£1.00
112 Balance from reserves to balance the budget for 2023/24	£100.00	£0.00	-£100.00	£100.00	due in December	£100.00	added based on previous income	£100.00
	£9,090.00	£0.00	-£9,090.00	1606		£3,509.00		£0.00
Total Income	£56,600.00	£48,470.59	-£8,129.41	£50,183.00		£51,219.00		£51,219.00
Expenditure	Budget 2023/4	Actual Exp to date to 4/10/23	Balance	Projected expenditure	Comments	Proposed Draft Budget for 2024/5	Comments	Proposed Draft Budget for 2024/5

1	Administration	£500.00	£207.52	£292.48	£500.00	6 months of mobile + any postage that may be required + room hire	£500.00	Remain the same	£500.00
2	Audit Costs	£750.00	£590.00	£160.00	£590.00	Completed	£600.00	Reduced back to original level	£600.00
5	Best Kept Village / Christmas Competition					Christmas Competition to be added	£550.00	Remain the same	£550.00
		£550.00	£282.50	£267.50	£350.00	added	£0.00		£0.00
		£0.00	£1,290.70	-£1,290.70	£1,291.00	Completed			
6	Coronation Exp.				£300.00	Completed	£300.00	Reduced	£300.00
9	Chairmans Allowance	£300.00	£300.00	£0.00	£300.00	Completed			
12	Christmas Lights	£6,000.00	£0.00	£6,000.00	£6,000.00	Costs to be invoiced December	£6,000.00	Increased due to rising costs	£6,000.00
14	Clerks Salary	£12,000.00	£6,353.34	£5,646.66	£10,892.00	7 months salary	£11,219.00	Based on this years exp and increased by 3%	£11,219.00
15	Defibrillator maintenance	£200.00	£963.50	-£763.50	£964.00	Large sum as new defib purchased and supplies for rthe other 2 during the year.	£1,000.00	Increased due to costs of maintenance i.e pads	£1,000.00
16	Elections	£1,000.00	£140.00	£860.00	£140.00	Paid in full	£1,000.00	remain the same	£1,000.00
17	PROW Maintenance	£2,000.00	£300.00	£1,700.00	£300.00	Exp to date low	£1,000.00	for general maintenance of the County walking footpaths reduced due to level of Exp so far this year	£1,000.00
18	Gardening	£2,500.00	£1,166.83	£1,333.17	£2,500.00	£170 x 12 + fuel costs	£2,500.00	Remain the same based on this years exp.	£2,500.00
19	Insurance	£1,500.00	£1,422.58	£77.42	£1,500.00	Completed	£1,700.00	Increased from actual cost as a claim has been made this year	£1,700.00
25	Playing Flds Maintenance	£12,000.00	£3,500.00	£8,500.00	£12,000.00		£12,000.00	Remain the same	£12,000.00

28 External Grants	£10,000.00	£1,288.00	£8,712.00	£1,288.00		£5,000.00	Reduced based on this years exp.	£5,000.00
29 Subscriptions	£600.00	£160.00	£440.00	£600.00		£650.00	increased slightly as level not changed for many years	£650.00
30 Training	£500.00	£60.00	£440.00	£0.00		£500.00	Increased as Elections in May new councillors to be trained?	£500.00
34 STORAGE AT THE VILL HALL	£200.00	£76.81	£123.19	£200.00		£200.00	remain the same	£200.00
36 FOOTBALL EXPENDITURE	£1,000.00	£956.57	£43.43	£1,500.00	Increased based on increased costs of electricity	£1,500.00	Increased based on costs to date	£1,500.00
VILLAGE MAINTENANCE					Used for			
37 improvements / other expenditure	£5,000.00	£2,390.01	£2,609.99	£5,000.00	Lengthsman	£5,000.00	remain the same	£5,000.00
38 Tennis court / muga exp.	£0.00	£4,267.45	-£4,267.45	£4,268.00		£0.00	Not needed in 2024/5	£0.00
Total Expenditure	£56,600.00	£25,715.81	£30,884.19	£50,183.00		£51,219.00		£51,219.00
Summary	2023/24	Actual Net	Balance	Projected figures		Proposed budget 2024/5		Proposed budget 2024/5
Total Income	£56,600.00	£48,470.59	-£8,129.41	£50,183.00		£51,219.00		£51,219.00
Total Expenditure	£56,600.00	£25,715.81	£30,884.19	£50,183.00		£51,219.00		£51,219.00
Total Net Balance	£0.00	£22,754.78		£0.00		£0.00		£0.00