MINUTES OF THE PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 14TH NOVEMBER 2022 AT THE VILLAGE HALL, PATTINGHAM

Present: Councillors: R Lines (Chairman), D Billson (Vice-Chairman), Mrs A Davies, L Billingham, A Freeman, N Hill, T Mason, J Tomlinson,

Members of the public present: None were present.

128/21. To receive Apologies of absence

Apologies of absence were received from Councillors N Land, A Turner and M Finch due to other commitments.

129/21. To receive members declarations of Pecuniary Interest

None were declared.

130/22. To receive the accounts to the 7th October 2022

The accounts up to the 7th October 2022 as set out as appendix 1 to these minutes were accepted and noted.

It was agreed by all members to increase the budget set for the Burnhill Green Village gateway markers by £500 due to increased costs.

131/22. To discuss and agree a budget and precept for the financial year 2023/24

It was proposed by Councillor Mrs A Davies and seconded by Councillor L Billingham to set a precept for 2023-24 of £46209.00 and the associated budget and 3-year projections as detailed in Appendix 2 to these minutes. On a vote this was carried unanimously

The ear marked reserves are detailed below for reference:-

Ear Marked reserve balances

The Parish Council reserves / ear marked funds were noted as below as at 14/11/2022
(for audit purposes)

Additional Toddler Swings	£2,000.00
Land at Windsor Road	£26,900.00
Replace Rustic Benches on lower playing field	£2,000.00
Future Election Expenses	£5,000.00
Play Equipment reserve for repairs	£2,000.00
Christmas Lights reserve fund for electrical safety and structural adequacy of installations	£3,000.00
Village Hall Emergency Fabric Fund	£3,000.00
General Reserve fund	£10,000.00
Contingency fund	£3,000.00
Purchase of land at Burnhill Green	£20,000.00

Reserves to balance the budget 2023-24	£9,090.00
TOTAL	**£85,990.00**

Bank account balances as at 14th November 2022

Santander	£45,669.44
Redwood Bank	£56,349.47
Santander Deposit account	£1,616.77
Total	**£103,635.68**

Projected expenditure to 31st March 2022

Actual exp to date	£32,840.17
Projected exp to 31st March 2023	£50,524.00
Difference	£17,683.83

The above sum to be taken from the bank balances above leaving **£85951.85** projected reserves at the 31st March 2023

132/22. Items for future Meetings. Maggie Quinn Locality 4 enabler; Purchase of Toddler swings January meeting.

133/21. Date of next scheduled meetings

5th December 2022
16th January 2023
6th March 2023
17th April 2023 (APM)
15th May 2023 (AGM) may change dependent on election results

Appendix 1 to the minutes of Pattingham and Patshull Parish Council held on the 14th November 2022

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/22 and 30/11/22 inclusive. This may include transactions with ledger dates outside this period. Includes current debtors and creditors.

Balances at the start of the year

Ordinary Accounts

Santander	£30,744.53

Short Term Investment Accounts

Redwood Bank	£56,349.47
Santander Deposit account	£1,616.09
Total	£88,710.09

RECEIPTS	Net	Vat	Gross
Total Receipts	£53,308.15	£0.00	£53,308.15

PAYMENTS	Net	Vat	Gross
Total Payments	£35,782.79	£2,599.77	£38,382.56

Closing Balances

Ordinary Accounts

Santander	£45,669.44

Short Term Investment Accounts

Redwood Bank	£56,349.47
Santander Deposit account	£1,616.77
Total	£103,635.68

Signed

Chair

Clerk / Responsible Financial Officer

Appendix 2 to the minutes of Pattingham and Patshull Parish Council held on the 14th November 2022

BUDGET COMPARISON AND PORPOSED DRAFT BUDGET								
November meeting								
Actual income and expenditure includes any committed expenditure to date like gateway markers, defib, park path etc								
	Income	**Budget 2022/23**	**Actual Exp to 07/10/22**	**Balance**	**Projected income**	**Comments**	**Draft Budget for 2023/24**	**Comments**
100	Donations	£0.00	£1,500.00	£1,500.00	£1,500.00	Jubilee Grant	£0.00	
101	Precept	£46,209.00	£46,209.00	£0.00	£46,209.00	Received in full	£46,209.00	No increase due to economy
103	Football Income	£1,400.00	£1,200.00	-£200.00	£1,200.00	Received in full	£1,200.00	reduce as per this year income
104	Misc. Items	£0.00	£0.00	£0.00	£0.00		£0.00	
110	Interest on Santander deposit acc	£1.00	£0.68	-£0.32	£1.00	paid monthly	£1.00	remain the same
111	Redwood Bank Interest	£0.00	£0.00	£0.00	£100.00	due in December	£100.00	added based on previous income
112	Balance from reserves to balance the budget for 2023/24	£0.00	£0.00	£0.00	0		£9,090.00	
	Total Income	£47,610.00	£48,909.68	£1,299.68	£49,010.00		£56,600.00	

	Expenditure	Budget 2022/23	Actual Inc to 07/10/22	Balance	Projected expenditure	Comments	Draft Budget for 2023/24	Comments
1	Administration	£500.00	£138.20	£361.80	£300.00	6 months of mobile + any postage that may be required	£500.00	Remain the same
2	Audit Costs	£550.00	£575.00	-£25.00	£575.00	Completed	£750.00	increased slightly as level not changed for many years
5	Best Kept Village Competition	£550.00	£287.50	£262.50	£288.00	Completed	£550.00	Remain the same
8	CCTV	£0.00	£283.90	-£283.90	£568.00	Recharged to Village Hall	£0.00	Will be transferred to the village hall
9	Chairmans Allowance	£500.00	£500.00	£0.00	£500.00		£300.00	Reduced
12	Christmas Lights	£5,000.00	£205.28	£4,794.72	£5,000.00		£6,000.00	Increased due to rising costs
14	Clerks Salary	£10,500.00	£6,017.13	£4,482.87	£10,315.00	7 months salary	£12,000.00	2.5% increase included
15	Defibrillator maintenance	£200.00	£43.00	£157.00	£43.00		£200.00	remain the same
16	Elections	£1,000.00	£0.00	£1,000.00	£0.00		£1,000.00	remain the same
17	PROW Maintenance	£0.00	£0.00	£0.00	£0.00		£2,000.00	for general maintenance of the County walking footpaths
18	Gardening	£1,860.00	£1,162.77	£697.23	£2,000.00	£160 x 12 + fuel costs	£2,500.00	Increased based on £165 per month + fuel costs
19	Insurance	£1,500.00	£1,184.99	£315.01	£1,185.00	Completed	£1,500.00	Increased from actual cost as a claim has been made this year
25	Playing Flds Maintenance	£11,000.00	£10,290.74	£709.26	£15,000.00	includes tree works	£12,000.00	Increased based on this years projected income
28	External Grants	£8,000.00	£6,485.46	£1,514.54	£8,000.00		£10,000.00	Increased
29	Subscriptions	£450.00	£604.00	-£154.00	£900.00	SPCA invoice from last year received late	£600.00	increased slightly as level not changed for many years
30	Training	£150.00	£0.00	£150.00	£0.00		£500.00	Increased as Elections in May new councillors to be trained?
34	STORAGE AT THE VILL HALL	£150.00	£20.00	£130.00	£150.00	Invoice due	£200.00	remain the same
36	FOOTBALL EXPENDITURE	£700.00	£542.20	£157.80	£700.00		£1,000.00	Increased based on costs to date
37	VILLAGE MAINTENANCE improvements / other expenditure	£5,000.00	£4,500.00	£500.00	£5,000.00		£5,000.00	remain the same
	Total Expenditure	£47,610.00	£32,840.17	£14,769.83	£50,524.00		£56,600.00	

	Summary	2022/2023	Actual Net	Balance	Projected figures		Proposed budget 2023/24	
	Total Income	**£47,610.00**	**£48,909.68**	**£1,299.68**	**£49,010.00**		**£56,600.00**	
	Total Expenditure	**£47,610.00**	**£32,840.17**	**£14,769.83**	**£50,524.00**		**£56,600.00**	
	Total Net Balance	**£0.00**	**£16,069.51**		**-£1,514.00**		**£0.00**	

3 year projected expenditure from 1st April 2022 - 31st March 2026

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	Income	Budget 2022/23	Draft Budget for 2023/24	Draft Budget for 2024/25	Draft Budget for 2025/26
100	Donations	£0.00	£0.00	£0.00	£0.00
101	Precept	£46,209.00	£46,209.00	£46,209.00	£46,209.00
103	Football Income	£1,400.00	£1,200.00	£1,200.00	£1,200.00
104	Misc. Items	£0.00	£0.00	£0.00	£0.00
110	Interest on Santander deposit ac	£1.00	£1.00	£1.00	£1.00
111	Redwood Bank Interest	£0.00	£100.00	£100.00	£100.00
112	Take from reserves to balance budget	£0.00	£9,090.00	£9,390.00	£9,690.00
	Total Income	£47,610.00	£56,600.00	£56,900.00	£57,200.00
	Expenditure	**Budget 2022/23**	**Draft Budget for 2023/24**	**Draft Budget for 2023/24**	**Draft Budget for 2023/24**
1	Administration	£500.00	£500.00	£500.00	£500.00
2	Audit Costs	£550.00	£750.00	£750.00	£750.00
5	Best Kept Village Competition	£550.00	£550.00	£550.00	£550.00
8	CCTV	£0.00	£0.00	£0.00	£0.00
9	Chairmans Allowance	£500.00	£300.00	£300.00	£300.00
12	Christmas Lights	£5,000.00	£6,000.00	£6,000.00	£6,000.00
14	Clerks Salary	£10,500.00	£12,000.00	£12,300.00	£12,600.00
15	Defibrillator maintenance	£200.00	£200.00	£200.00	£200.00
16	Elections	£1,000.00	£1,000.00	£1,000.00	£1,000.00
17	PROW Maintenance	£0.00	£2,000.00	£2,000.00	£2,000.00
18	Gardening	£1,860.00	£2,500.00	£2,500.00	£2,500.00
19	Insurance	£1,500.00	£1,500.00	£1,500.00	£1,500.00
25	Playing Flds Maintenance	£11,000.00	£12,000.00	£12,000.00	£12,000.00
28	External Grants	£8,000.00	£10,000.00	£10,000.00	£10,000.00
29	Subscriptions	£450.00	£600.00	£600.00	£600.00
30	Training	£150.00	£500.00	£500.00	£500.00
34	STORAGE AT THE VILL HALL	£150.00	£200.00	£200.00	£200.00
36	FOOTBALL EXPENDITURE	£700.00	£1,000.00	£1,000.00	£1,000.00
37	VILLAGE MAINTENANCE improvements / other expenditure	£5,000.00	£5,000.00	£5,000.00	£5,000.00
	Total Expenditure	**£47,610.00**	**£56,600.00**	**£56,900.00**	**£57,200.00**
	Summary	**2022/2023**	**Proposed budget 2023/24**	**Proposed budget 2024/25**	**Proposed budget 2025/26**
	Total Income	**£47,610.00**	**£56,600.00**	**£56,900.00**	**£57,200.00**
	Total Expenditure	**£47,610.00**	**£56,600.00**	**£56,900.00**	**£57,200.00**
	Total Net Balance	**£0.00**	**£0.00**	**£0.00**	**£0.00**