MINUTES OF THE PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 24th JUNE 2024 AT PATTINGHAM VILLAGE HALL

Present: Councillors: A Freeman (Chairman), J Tomlinson (Vice Chairman), N Caine, Mrs A Kemp, W Morris, J Yardley, N Burton and SSDC Cllr R Reade

Also Present: Mrs J Cree and R Lines.

68/24. Apologies for Absence.

Apologies were received from Cllrs S Walker, M Finch, Mrs S Attwater, P Dunn and District Cllr Mrs V Wilson and County Cllr J Abrahams.

69/24. Declarations of Councillors' Interest.

None were declared.

Cllr R Reade declared an interest in any planning applications.

Cllr N Caine declared an interest in relation to the SPCA subscription on the accounts for payment.

70/24. Public Forum - Democratic fifteen minute period / public question time.

The Chairman informed members of the Council and the public that Sian PCSO and himself have agreed to hold a Police drop in session on Saturday 6th July from 10am – 12pm at LychGate Coffee shop. This is the same day as the Pattingham Village fete. It was noted that the new Police Inspector has advised that crime stats will be every 3 months and the officers were only attend if they are on duty.

Standing orders were raised to enable members of the public to speak

Mr R Lines asked if there where any areas that need looking at in his role as lengthsman. The Clerk asked if he could deep clean the changing rooms before the new season and re-erect the park sign. He suggested using a pole to re-erect the skatepark sign, and perhaps order a larger one to make it higher and easier to read.

The 30mph signs on the Wolverhampton Road need clearing and the gateway markers need cutting back at Burnhill Green and the park fence needs straightening up and repairing also at Burnhill Green.

He noted that the planters have been subject to ASB behaviour, with the plants being thrown out of the planters, and he has kept replanting them.

Standing orders were reinstated.

71/24. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 13th May 2024.

The minutes of the meetings held on the above date, were agreed as a true and accurate record of the meeting.

72/24. County / District Councillors to address the Council on any matters relevant to the Parish

SSDC Cllr R Reade raised the following points:-

- He reminded members that the Street scene team can do local jobs and may be able to help with the cleaning of the changing rooms, he will get back to us.
- Elections have slowed activities at the District Council and at the recent planning meeting there was only 1 application discussed.
- Waste collection – to be looked at re recycling plastic bottles and a charge for returning them (Government initiative).
- There has been an increase in fly tipping, and a camera was requested in the village at the various hotspots (Westbeech Road and Blue bell Woods for example). He informed members that farmers can attend the waste recycling centre 12 times a year, to get rid of fly tipping. Mrs M Quinn may be able to help with the camera he will check.

Cllr N Burton reported that he had tried to report a large pothole at the end of the Burnhill Green Road which is in South Staffordshire but the app keeps saying that it it is Shropshire, he wanted to ask the County Councilor to look into this. Also the roads repair under warranty has not taken place yet – these questions to be passed to County Cllr J Abrahams.

73/24. Community Speedwatch update

No update as Cllr Mrs S Attwater was not in attendance.

74/24. To discuss and agree the strategy of the 4 year plan

As Cllr P Dunn was not in attendance this was deferred to the next meeting.

75/24. Christmas Dates to be decided

The turning on of the Christmas lights was agreed to be on the 30th November for Pattingham and 1st December for Burnhill Green.

76/24. To discuss prizes and trophies for BKV competition

In the past, former Cllr A Davies has always gathered previous years trophies in and then got them engraved and then these were given out in September with gift cards.

It was agreed to purchase new trophies per annum and prizes will be given as a cheque as opposed to gift voucher.

77/24. To discuss pursuing / requesting yellow lines near to the school on Westbeech Road

The Chairman read out the email detailed below re Information from Highways

"The cost for double yellow lines would be in the region of £8K, for the associated Traffic Regulation Order, however it should be noted that there will be a cost even if during the statutory consultation period has too many objections and fails.

Therefore, it may be worth while the Parish canvasing the residents to see if they wish for parking restrictions outside of their dwellings as this will prevent parking for any of their visitors, carers and trades people. If too many residents object then the proposal would not go ahead.

I do believe when we did the revised parking restrictions along this section, we did get objections at the time from some residents.

I hope this helps, this will also be subject to your approval, and any additional funding required would need to be via the DHP budget. So would not be until the next financial year, depending upon how much the Parish propose to put forward."

Concern was expressed over enforcement of any of the yellow lines, at present there is a lack of Traffic Enforcement of the lines. There are only 3 traffic wardens for the whole of Staffordshire.

Cllr N Caine proposed that the Clerk write and request the Traffic Officers to attend the village either between 8 – 9 and 245- 3.30. This was seconded by Cllr A Freeman and on a vote was carried.

The above was decision was deferred in relation to the yellow lines until the traffic officers have been contacted.

78/24. Park Vandalism and general matters relating to the parks

The flat swings have been vandalised, they have had the metal twisted until it failed and also this has broken the seats, replacements have been ordered at a cost of £780.

The Clerk reported that during her monthly inspection this evening, a member of the public explained that the children on bikes use the toddler swing bay to ride through on their bikes to jump the mound that is behind the swings onto the playing fields, and similarly this is happening with the larger swings as they race down the path from the top gate and through the swing bay at the bottom. This is why the swings are being twisted and moved out of the way to enable bikes to ride through.

Cllr N Caine proposed that the mound of earth is removed behind the toddler swings and barriers are erected in front of both sets of swings similar to those at the side of the toddler swings already this was seconded Cllr J Tomlinson and on a vote agreed. The Clerk to ask the lengthsman to undertake this work ASAP.

It was noted that the Clerk had responded to the FOI request for information on the park and skate park.

An email was received from a member of the public following a child being injured on a home-made rope swing in the trees on the edge of the playing field – The Clerk to clarify the requirements of the Council in relation to this matter.

79/24. Report from the Clerk.

The following items were noted:-

Tennis court work completion deferred until the end of June

Correspondence from Tim Norbury – Police

Damage to the park sign – an A3 sign has been ordered but it was agreed to order a larger sign and have this erected onto a post by the lengthsman.

Address / contact details for website and noticeboards have been confirmed.

Info on Fixing roads circulated.

Info on Elections circulated.

Fascia for Changing rooms has been repaired.

New Sid is ordered and paid for at £1350.

Complaint re kissing gate from the park to Westbeech Road – This is an integral part of the fence line and there is no definitive path to the gate at present and there is access on to the playing field via other routes for a wheel chair or pushchair.

PROW grant submitted.

New bench installed by the butchers.

Request to land helicopter on the playing fields – the Clerk circulated all of the information from the member of the public regarding a request to use the playing fields to land a helicopter for recreational purposes. It was agreed unanimously not to allow this request on the grounds of health and safety for the public.

80/24. Accounts for Payment and monthly accounts to 31/5/24.

The accounts for payment as listed below were agreed:-

723756	Lengsthmans work		£750.00
723757	SPCA	Annual subs	£419.00
723758	Dittons	Grass cutting	£600.00
723759	Zurich	Insurance renewal	£1,376.13
723810	SSDC	New SID	£1,350.00
723811	Buxtons	New mower	£850.00
723812	J Cree	Expenses	£22.00
723813	Viking Direct	Stamps and replacement laptop bag	£59.47
723814	A Reed Serv Ltd	Works to changing rooms	£645.00
723815	Ico	Annual subs	£60.00
723816	Lengsthmans work		£600.00
723817	Dittons	Grass cutting	£600.00
723818	A Horton	July Gardening	£180.00
723820	Clerks Salary	July Payment	£746.44
723819	HMRC	July Payment	£210.53
DD	Water Plus	Water rates	£34.80
DD	EE	Mobile phone	£22.80
DD	Utility warehouse	Changing rooms	£80.00
		Total	**£8,606.17**

The Clerk reported that she had contacted Utility Aid, who specialise in finding cheaper suppliers for energy costs, for the changing rooms electricity, the cost comparisons are below:-

Price Comparison

utility aid

Meter Number: 03811007/1460000793950
Day Usage: 1,083
Night Usage: 62
Eve/Weekend Usage:

Customer Name: Pattingham and Patshull Parish Council
Supply Address: CHANGING ROOMS PLAYING FIELDS PATSHULL ROAD PATTINGHAM WOLVERHAMPTON WV6 7BB

Reference Number: 21018
Renewal Date: 01 Aug 2024
Quote Date: 24 Jun 2024

Supplier	Term	Day Rate (p/kWh)	Night Rate (p/kWh)	Standing Charge (p/day)	Annual Cost	Difference	% Difference
Current Supply							
The Utility Warehouse		69.2420	69.2420	19.1000	£862.54		
New Supply							
YGP	3	28.83000	23.65000	60.00000	£545.89	-£316.65	-36.71%
Plan Type: Standard.							
OPUS energy	3	25.35000	0.00000	93.00000	£629.71	-£232.83	-26.99%
143STD.1TST3.T1 Credit Application form is required to be completed for all Non-Ltd Entities							
British Gas	3	25.34000	19.65000	94.45000	£631.36	-£231.18	-26.8%
British Gas	3	25.54000	19.85000	94.45000	£633.65	-£228.89	-26.54%
Plan Type: Renewable.							

It was agreed to move the energy supplier from Utility Warehouse to YPG for 3 years fixed term as the detailed above.

The accounts to the 31st May 2024 were noted as attached as appendix 1 to these minutes.

81/24. To adopt the new Financial Regulations from NALC

It was agreed to accept the new model financial regulations.

82/24. Items for future Meetings – New bench playing field – Road repairs Burnhill Green – request Cllr J Abrahams can attend, Bollards BG, Crown Estates funding £500.

83/24. Dates of Next Meetings - 15th July / 2nd September

Bank Account Reconciled Statement

Santander		**48825807**	**09-01-55**	
Start Date	01/05/24	Opening Balance		£15,429.03
End Date	31/05/24	Balance at opening date		£37,504.70

Date	Cheque/ Ref.	Debit	Credit	Balance
08/05/24	723738	£60.00	£0.00	£37,444.70
08/05/24	723749	£90.00	£0.00	£37,354.70
21/05/24	723745	£210.53	£0.00	£37,144.17
21/05/24	723751	£133.12	£0.00	£37,011.05
22/05/24	723756	£750.00	£0.00	£36,261.05
23/05/24	723759	£1,376.13	£0.00	£34,884.92
23/05/24	ddeemay24	£24.60	£0.00	£34,860.32
26/05/24	723746	£746.44	£0.00	£34,113.88
28/05/24	723812	£22.00	£0.00	£34,091.88
29/05/24	723744	£180.00	£0.00	£33,911.88
29/05/24	ddwaterplus280524	£30.61	£0.00	£33,881.27
30/05/24	723752	£639.60	£0.00	£33,241.67
30/05/24	723757	£419.00	£0.00	£32,822.67
31/05/24	dduwmay24	£77.69	£0.00	£32,744.98

13/06/24 08:37 AM Vs: ***Pattingham & Patshull Parish Council***

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/05/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Santander £15,429.03

Short Term Investment Accounts

Redwood Bank £59,537.53

Santander Deposit account £1,634.63

Total £76,601.19

RECEIPTS	Net	Vat	Gross
Total Receipts	£26,227.19	£0.00	£26,227.19

PAYMENTS	Net	Vat	Gross
Total Payments	£8,354.17	£557.07	£8,911.24

Closing Balances

Ordinary Accounts

Santander £32,744.98

£32,744.98

Short Term Investment Accounts

Redwood Bank £59,537.53

Santander Deposit account £1,634.63

£61,172.16

Total £93,917.14

Signed

Chair

Clerk / Responsible Financial Officer 13/06/24 08:38 AM Vs: ***Pattingham & Patshull Parish Council*** ***Page 1***

Financial Budget Comparison

Comparison between 01/04/24 and 31/05/24 inclusive.
Excludes transactions with an invoice date prior to 01/04/24

		2024/2025	Actual Net	Balance
INCOME				
100	Donations	£0.00	£0.00	£0.00
101	Precept	£46,209.00	£23,104.50	-£23,104.50
103	Football Income	£1,400.00	£0.00	-£1,400.00
104	Misc Items	£0.00	£0.00	£0.00
110	Interest on Santander deposit acc	£1.00	£0.00	-£1.00
111	Redwood Bank Interest	£100.00	£0.00	-£100.00
112	Transfer from reserves	£3,509.00	£0.00	-£3,509.00
Total Income		£51,219.00	£23,104.50	-£28,114.50
EXPENDITURE				
1	ADMINISTRATION	£500.00	£183.24	£316.76
2	Audit Costs	£600.00	£0.00	£600.00
5	Best Kept Village Competition	£550.00	£0.00	£550.00
6	Coronation	£0.00	£0.00	£0.00
8	CCTV	£0.00	£0.00	£0.00
9	Chairmans Allowance	£300.00	£0.00	£300.00
12	Christmas Lights	£6,000.00	£0.00	£6,000.00
14	Clerks Salary	£11,219.00	£1,913.94	£9,305.06
15	Defibrillator Maintenance	£1,000.00	£0.00	£1,000.00
16	Elections	£1,000.00	£0.00	£1,000.00
17	PROW Footpath Maintenance	£1,000.00	£0.00	£1,000.00
18	Gardening	£2,500.00	£360.00	£2,140.00
19	Insurance	£1,700.00	£1,376.13	£323.87
25	Playing Flds Maintenance	£12,000.00	£500.00	£11,500.00
26	Burnhill Green Works	£0.00	£0.00	£0.00
28	External Grants	£5,000.00	£0.00	£5,000.00
29	Subscriptions	£650.00	£419.00	£231.00
30	Training	£500.00	£0.00	£500.00
34	STORAGE AT THE VILLAGE HALL	£200.00	£0.00	£200.00
36	FOOTBALL EXPENDITURE	£1,500.00	£229.29	£1,270.71
37	VILLAGE MAINT.IMPR. Lengthsman work	£5,000.00	£2,192.07	£2,807.93
38	MUGA / TENNIS COURT EXP	£0.00	£0.00	£0.00
Total Expenditure		£51,219.00	£7,173.67	£44,045.33
Total Income		£51,219.00	£23,104.50	-£28,114.50
Total Expenditure		£51,219.00	£7,173.67	£44,045.33
Total Net Balance		**£0.00**	**£15,930.83**	