

MINUTES OF A PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON MONDAY 4th DECEMBER 2017 AT PATTINGHAM VILLAGE HALL

Present: Councillors: Councillors T Mason, S Hubble, W Hurford, K James, J Tomlinson and Mrs A Davies chaired the meeting in the absence of the Chairman and Vice Chairman.

Also present: Miss J Cree - Clerk

Before the meeting commenced the acting Chairman Councillor Mrs A Davies welcomed Cllr J Tomlinson to the Council.

Public Forum

Mrs Carol Rolader addressed the Council to express strongly her concerns over the Arriva bus service. The villagers reluctantly had to accept the service being reduced in Pattingham to every 2 hours. However, the buses on a regular basis do not turn up and leave passengers stranded. Causing the passengers to have to call a taxi to take them to their destination. Social Housing has been increased in the Parish but the services for the new residents is decreasing forcing parishioners into poverty.

She has complained directly to Arriva and has not received any response for the lack of busses turning up.

Members suggested that she complains directly to the County Council as they pay a subsidy to Arriva and they are contracted by the County Council to run the bus service. They need to be aware of the problems with the contract.

The Parish Council will also write to the County to Kate Bullivert and Helen Fisher on this matter and copy Cllr K James also in the correspondence (bus service 10 or 10a).

Mr David Challinor addressed the Council on his concerns over the lack of publication for the Casual Vacancy that recently took place. People had only been aware of the election following Cllr J Tomlinson distributing his leaflet to every household. Members informed him that the Parish Council had taken the decision not to have polling cards sent to each household as the cost was circa £600 and the election costs already would be in excess of £2000.

The Parish Council advertised it on all their platforms, Facebook, Web site and public noticeboards. The Parish Magazine deadlines did not allow for the information to be put into their publication. The Casual Vacancy process was followed.

Mr Jonathon Hassle addressed the Council with his concerns over leaves and dirt not being cleared from the gullies and edges of the pavements. He has contacted Andy Cousins at the District Council to request that the road sweeper comes to Pattingham but without success. It was noted that due to major budget cuts the service has much decreased over the years, However the Friends of Pattingham Group are undertaking projects of this nature to tidy up the village and this may be something they can pick up on.

Mr John Dimmock has asked the Parish Council to consider in principle allowing croquet practice in the winter months on the tennis courts. Members understood that there would be no damage from the hoops as they are special surface ones, however they felt that heavy wooden balls and mallets may damage the surface and invalidate any warranties. Therefore, it was felt this was not an appropriate use of the Tennis Courts and could not agree in principal to their use for croquet.

203/17. Apologies for Absence

Apologies of absence were received from Cllrs Mrs S Hughes, J Dyas and R Lines (Chairman), D Billson (Vice Chairman), M Finch and G Deane due to other commitments.

204/17. Declarations of Interest/ dispensations.

There were no declarations of interest.

205/17. Minutes of the previous meetings held on the 20th November and 16th October 2017

The minutes of the meetings held on the 20th November and 16th October 2017 were approved and signed as a true record of the proceedings of that meeting.

206/17. Report from the District and County Councillors

Report from Councillor K James

A visit to the West Midland Fire and Rescue Service at their Birmingham Headquarters was attended and the Staffordshire Service was shown the operations that are carried out for dealing with calls throughout the West Midlands including Perton and village in South Staffordshire. The emergency call system and the response time to arrange for a fire engine to attend the incident was demonstrated and the type of fires or road accident procedures were explained to members of the County Council Fire Authority.

A Meeting between myself and the County Highways Manager was arranged to provide an update of the requests that have been made by myself and the Parish Council for issues affecting the bad state of footpaths along the A41 and other paths in the village, As a result it was raised that some of these footpaths required re-surfacing as the weeds and overgrowth was being caused as a consequence of the condition along them. I am also asking for the weeds etc. be removed together with the large amount of leaves that arrive at this time of the year.

The main meeting of the County Council focused on the work being done to provide more houses in the Staffordshire plans for Government requirements to substantially increase the amount of dwellings in the County and also in other areas. There appears to be a need for this to make inroads into the shortfall that exists.

In addition to his report he added that an officer from the County had been out to inspect the Westbeech Road Footpath as it is being used as a bridleway.

He will chase the outstanding matters of the horse signs and also the planned changes to the bus services in case they affect Pattingham.

DISTRICT COUNCIL REPORT

For Parish Council Meeting December 2017

The District Council has reorganised the planning department to split into two teams dealing with specific localities rather than between types of application. The overall department is headed by Sue Frith as development team manager and the assistant manager dealing with our locality is Lucy Duffy. It is hoped that this new split will lead to the teams having greater local knowledge both of the areas they are responsible for and also the councillors representing those areas.

The Council has also introduced new “Tea and Teach” sessions to be run on a regular basis at the council offices in Codsall on the last Thursday of each month between 2pm and 4pm. Anyone wishing to learn how to use a smartphone, tablet or laptop is able to book a place by calling 01902 696000 or by emailing info@sstaffs.gov.uk . All attendees must bring their own devices. The main reason for this is to encourage take up of the council’s online services including the new “My Account” feature which goes live this month.

207/17. Best Kept Village Competition 2018

The Friends of Pattingham have had a working day clearing all the leaves etc round by the bus stop and shops. They have not been able to paint the railings due to the weather, but this will be undertaken as soon as the weather improves.

Cllr K James left the meeting at this point.

208/17. Bus shelter replacement update

The bus shelter has been demolished and reconstruction has started with the new brick base being built up.

209/17. Update on replacement Skate Park for the playing fields

The skate park has been cleared by the contractor and the new equipment will be installed shortly.

210/17. Over 65's Christmas Lunch

The annual grant of £2500 has been requested from the above organisation. A completed application form was received, including full accounts and bank statements and distributed with the agenda papers prior to the meeting. Members agreed to give the grant of £2500 as requested.

211/17 Flash Flooding on junction of West Beech Road / High Street and Clive Road

Photographs of the flooding are attached as appendix 1 to these minutes.

Before Councillor K James left the meeting, he agreed to take this matter up with the County Council. The Parish Council will also write to Severn Trent and to the County Council (sending the pictures also) of the flooding to try to get the matter progressed.

It was agreed also to have an agenda item for each meeting of outstanding items relating to the County and the District Council's so as to keep them on the agenda until the matters are resolved.

212/17. Clerks Report

Matters for decision

Cleaning of sign at play area Burnhill Green – it does say no dogs in the area... Cllr W Hurford (and on behalf of G Deane) agreed to try to clean the sign.

Matters to Note

Notification of merger of SSCAB with Citizens Advice Bureau South West

Information on volunteers for people helping people

Changes to subsidised bus journeys

Mathew Ellis – Asking if Parish Councils want to purchase SID signs as a group to get a better discount.

New Tenancies information from SSHA

213/17. Accounts for payment

Ratification List for Pattingham Parish Council

Chq No	Payee	Description of services	Amount
	Telford		
722872	Maintenance Ltd	CCTV annual maintenance	360
722873	Water Plus	Water rates	32.21
722875	Grant Thornton	Audit for 2016/17	360
722876	Cancelled chq		0
722877	JPE Services	Strimming footpaths	600
722878	B & Q	Supplies for BKV Volunteers	159.9
722879	J Cree	Ink Cartridges	19.19
		Christmas light expenses for new runs of lights	
722880	S J Hopkins	and bulbs	1160.83
722881	British Legion	Wreathes	40
722882	J Cree	December wages	565.72
722883	Chq cancelled		0
722884	A Horton	Gardening Services December	130
722885	J Cree	November wages	565.52
722886	Inland Revenue	November payment	146.21
722887	Inland Revenue	December payment	150.59
722888	A Horton	Gardening Services November	130
722889	D Roberts	Christmas Trees	160
722890	British Telecom	Phone line and Broadband	46.08
722891	Archer Signs	Second Tennis court sign	85.74
			4711.99

214/17. Accounts from April 2017 to November 2017

Accounts are attached as appendix 2 to these minutes.

These were noted.

215/17. Items for future agendas

To be with the Clerk by Monday 15th January 2018.

Agenda item for outstanding items from the County and District

Dog fouling (particularly on Butchers Alley)

Parking issues in the Parish (Traffic Warden and parking on double yellow lines)

Speeding

216/17. Date of next Meeting –

The date of the next Monday 22nd January 2018 at Pattingham Village Hall

Appendix 1 to the minutes of the 4th December
2017









Financial Summary - Cashbook

Summary between 01/04/17 and 30/11/17 inclusive.

Includes due and unpaid transactions and projected expenditure i.e bus shelter and skate park

Balances at the start of the year

Ordinary Accounts

Cash in hand	£0.00
Santander	£25,595.48

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£13,522.50
Nationwide Vill Hall Fund 1136/708023140	£6,102.59
Santander Deposit account	£25,871.08
Total	£71,091.65

RECEIPTS	Net	Vat	Gross
	£57,744.69	£0.00	£57,744.69
Total Receipts	£57,744.69	£0.00	£57,744.69
PAYMENTS	Net	Vat	Gross
	£56,079.76	£7,154.75	£63,234.51
Total Payments	£56,079.76	£7,154.75	£63,234.51

Closing

Ordinary Accounts

Cash in hand	£0.00
Santander	£19,876.53

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£0.00
Nationwide Vill Hall Fund 1136/708023140	£0.00
Santander Deposit account	£45,725.30
Total	£65,601.83

Financial Summary - Cashbook

Summary between 01/04/17 and 30/11/17 inclusive.

Actual balances as at 30th November

Balances at the start of the year

Ordinary Accounts

Cash in hand	£0.00
Santander	£25,595.48

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£13,522.50
Nationwide Vill Hall Fund 1136/708023140	£6,102.59
Santander Deposit account	£25,871.08
Total	£71,091.65

RECEIPTS

Net	Vat	Gross
£57,744.69	£0.00	£57,744.69
Total Receipts	£0.00	£57,744.69

PAYMENTS

Net	Vat	Gross
£32,266.14	£2,561.32	£34,827.46
Total Payments	£2,561.32	£34,827.46

Closing

Ordinary Accounts

Cash in hand	£0.00
Santander	£48,283.58

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£0.00
Nationwide Vill Hall Fund 1136/708023140	£0.00
Santander Deposit account	£45,725.30
Total	£94,008.88

Financial Statement - Cashbook

Statement between 01/04/17 and 30/11/17 inclusive.

Balances at the start of the year

Ordinary Accounts

Cash in hand	£0.00
Santander	£25,595.48

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£13,522.50
Nationwide Vill Hall Fund 1136/708023140	£6,102.59
Santander Deposit account	£25,871.08
Total	£71,091.65

RECEIPTS	Net (£)	Vat (£)	Gross (£)
100 Donations	0.00	0.00	0.00
101 Precept	50,072.00	0.00	50,072.00
102 Sport England Grant	0.00	0.00	0.00
103 Allotment Rent	120.00	0.00	120.00
104 Misc. Items	6,416.67	0.00	6,416.67
105 VAT Refund	906.89	0.00	906.89
106 Interest on Fabric Fund Account	0.00	0.00	0.00
107 Interest on Playing Fields	0.00	0.00	0.00
108 Receipts to Playing Fields	0.00	0.00	0.00
109 Receipts for the Fabric Fund	0.00	0.00	0.00
110 Interest on Santander deposit acc	229.13	0.00	229.13
Total	57,744.69	0.00	57,744.69
Total Receipts	57,744.69	0.00	57,744.69

PAYMENTS	Net (£)	Vat (£)	Gross (£)
1 Administration	814.03	114.85	928.88
2 Audit Costs	550.00	60.00	610.00
3 Allotments	0.00	0.00	0.00
4 Allotment Church Insurance	0.00	0.00	0.00
5 Best Kept Village Competition	379.90	0.00	379.90
6 Burnhill Green	0.00	0.00	0.00
7 CAB	0.00	0.00	0.00
8 CCTV	5,537.81	1,107.56	6,645.37
9 Chairman's Allowance	250.00	0.00	250.00
10 Play Park Loan	1,500.00	0.00	1,500.00
11 Community Participation	95.00	11.00	106.00
12 Christmas Lights	1,100.69	220.14	1,320.83
13 Church Clock	0.00	0.00	0.00
14 Clerks Salary	5,702.20	0.00	5,702.20
15 Defibrillator	0.00	0.00	0.00
16 Elections	0.00	0.00	0.00
17 Footpath Maintenance	2,111.80	100.27	2,212.07
18 Gardening	1,453.58	106.74	1,560.32

19 Insurance	1,773.92	0.00	1,773.92
20 Litter	0.00	0.00	0.00

Financial Statement - Cashbook

Statement between 01/04/17 and 30/11/17 inclusive.

21 Mothers and Toddlers	0.00	0.00	0.00
22 Old Peoples Welfare	0.00	0.00	0.00
23 Parochial Church Council	0.00	0.00	0.00
24 Pensions	0.00	0.00	0.00
25 Playing Flds Maintenance	3,680.50	419.29	4,099.79
26 Grounds Maintenance	433.78	3.33	437.11
27 Playing Field Precept	0.00	0.00	0.00
28 Section 137	750.00	0.00	750.00
29 Subscriptions	35.00	0.00	35.00
30 Training	0.00	0.00	0.00
31 Youth	0.00	0.00	0.00
32 Grant Assisted Projects	2,086.23	417.25	2,503.48
33 Replacement bus shelter	4,000.00	0.00	4,000.00
34 STORAGE AT THE VILLAGE HALL	0.00	0.00	0.00
35 CHRISTMAS LIGHT SWITCH ON	0.00	0.00	0.00
36 BURNHILL GREEN RECREATION	0.00	0.00	0.00
37 PLAYING FIELD MAINTENANCE	11.70	0.89	12.59
Total	32,266.14	2,561.32	34,827.46
Total Payments	32,266.14	2,561.32	34,827.46

Closing

Ordinary Accounts

Cash in hand	£0.00
Santander	£48,283.58

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£0.00
Nationwide Vill Hall Fund 1136/708023140	£0.00
Santander Deposit account	£45,725.30
Total	£94,008.88

Financial Budget Comparison

Comparison between 01/04/17 and 30/11/17 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/17

		2017/2018	Actual Net	Balance
INCOME				
100	Donations	£0.00	£0.00	£0.00
101	Precept	£50,072.00	£50,072.00	£0.00
102	Sport England Grant	£4,000.00	£0.00	-£4,000.00
103	Allotment Rent	£325.00	£0.00	-£325.00
104	Misc Items	£0.00	£6,416.67	£6,416.67
106	Interest on Fabric Fund Account	£0.00	£0.00	£0.00
107	Interest on Playing Fields	£0.00	£0.00	£0.00
108	Receipts to Playing Fields	£0.00	£0.00	£0.00
109	Receipts for the Fabric Fund	£0.00	£0.00	£0.00
110	Interest on Santander deposit acc	£0.00	£229.13	£229.13
Total		£54,397.00	£56,717.80	£2,320.80
Total Income		£54,397.00	£56,717.80	£2,320.80
EXPENDITURE				
1	Administration	£1,500.00	£952.09	£547.91
2	Audit Costs	£750.00	£550.00	£200.00
3	Allotments	£325.00	£0.00	£325.00
4	Allotment Church Insurance	£100.00	£0.00	£100.00
5	Best Kept Village Competition	£400.00	£379.90	£20.10
6	Burnhill Green	£500.00	£0.00	£500.00
7	CAB	£0.00	£0.00	£0.00
8	CCTV	£3,500.00	£5,537.81	-£2,037.81
9	Chairman's Allowance	£250.00	£250.00	£0.00
10	Play Park Loan	£1,500.00	£1,500.00	£0.00
11	Community Participation	£2,000.00	£95.00	£1,905.00
12	Christmas Lights	£4,750.00	£4,691.82	£58.18
13	Church Clock	£75.00	£0.00	£75.00
14	Clerks Salary	£9,000.00	£5,702.20	£3,297.80
15	Defibrillator	£120.00	£0.00	£120.00
16	Elections	£1,000.00	£0.00	£1,000.00
17	Footpath Maintenance	£1,500.00	£2,111.80	-£611.80
18	Gardening	£1,750.00	£1,453.58	£296.42
19	Insurance			
19/1	Parish Liability	£2,000.00	£1,773.92	£226.08
19/2	Pattingham Playing Fields	£0.00	£0.00	£0.00
19/3	Burnhill Green Playing Fields	£0.00	£0.00	£0.00

19/4	Allotments	£80.00	£0.00	£80.00
19	Total	£2,080.00	£1,773.92	£306.08
20	Litter	£2,000.00	£0.00	£2,000.00

Financial Budget Comparison

Comparison between 01/04/17 and 30/11/17 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/17

		2017/2018	Actual Net	Balance
21	Mothers and Toddlers	£500.00	£0.00	£500.00
22	Old Peoples Welfare	£3,000.00	£0.00	£3,000.00
23	Parochial Church Council	£2,000.00	£0.00	£2,000.00
24	Pensions	£0.00	£0.00	£0.00
25	Playing Flds Maintenance	£2,000.00	£3,751.95	-£1,751.95
26	Grounds Maintenance	£4,500.00	£433.78	£4,066.22
27	Playing Field Precept	£0.00	£0.00	£0.00
28	Section 137	£2,000.00	£750.00	£1,250.00
29	Subscriptions	£950.00	£35.00	£915.00
30	Training	£500.00	£0.00	£500.00
31	Youth	£1,000.00	£12,500.00	-£11,500.00
32	Grant Assisted Projects	£4,000.00	£2,086.23	£1,913.77
33	Replacement bus shelter	£0.00	£10,666.67	-£10,666.67
34	STORAGE AT THE VILLAGE HALL	£120.00	£0.00	£120.00
35	CHRISTMAS LIGHT SWITCH ON	£150.00	£0.00	£150.00
36	BURNHILL GREEN RECREATION	£100.00	£0.00	£100.00
37	PLAYING FIELD	£477.00	£11.70	£465.30
Total		£54,397.00	£55,233.45	-£836.45
Total Expenditure		£54,397.00	£55,233.45	-£836.45
Total Income		£54,397.00	£56,717.80	£2,320.80
Total Expenditure		£54,397.00	£55,233.45	-£836.45
Total Net Balance		£0.00	£1,484.35	