

MINUTES OF A PATTINGHAM AND PATSHULL PARISH COUNCIL EXTRA ORDINARY MEETING HELD ON MONDAY 10TH APRIL 2017 AT PATTINGHAM VILLAGE HALL

Present: Councillors: R Lines (Chairman), D Billson (Vice Chairman), T Mason, S Hubble, M Finch, J Dyas, W Hurford, Mrs A Davies, Mrs S Hughes

65/17. Apologies for Absence

Cllrs K James, G Deane and Mrs J Burton MBE sent their apologies for the meeting due to prior commitments.

66/17. Declarations of Interest/ dispensations

None were declared.

67/17. Stall at the Church Fete

At the previous meeting members discussed the possibility of having a stall at the Church Fete, to promote the Parish Council. The cost for a stall is £25. Members discussed what the aim of having a stall would achieve, and it was Resolved that instead of having a stall they will have a flyer in the programme. Cllr Mrs A Davies agreed to book this and the Clerk and Chairman will prepare a leaflet / flyer. A budget of £50 was set to cover printing costs as well as the cost to put the leaflet in the programme.

68/17. Playing Fields Goal Posts

The Goalposts are now refitted on the top field. The Chairman managed to find the exact size goal sockets and these have been installed by the contractor and himself.

The goal posts need painting white again, Cllr D Billson agreed to do this.

The lower football pitch need to be marked out and the goal posts/sockets set in the correct place. There is a sum of £4000-£5000 remaining for contingencies that can be claimed from the Grant. This will be claimed for on-going maintenance and DW Shotton will install the goal sockets and mark out the pitch. To ensure the exact corner positions are maintained semi-permanent markers will be installed.

The goal posts themselves will be funded from the Playing Fields Fabric Fund.

69/17. Burnhill Green Lease

Previous minute:-

The Chairman has received the new draft lease and apart from the removal of the requirement for insurance in joint names (as the Council has a single insurance policy in place for both Pattingham and Burnhill Green Playing Fields) it is nearly ready for signature. It will be brought to the next meeting for members to agree the lease and the Clerk and the Chairman will sign the lease when it is approved.

The Chairman has chased the lease, and has still not received a final draft copy for members to see. However, the Grass Cutting Contractor has started to cut the areas that will be officially looked after by the Council when the lease is signed.

70/17. **Asset Nomination Form**

Previous minute:-

The following email from the District Council has been received: -

"Dear Jenny

I have attached a copy of the blank application form should you wish to make a nomination to list an asset of community value.

It looks as though the following 3 pieces of land were nominated but as previously advised we do not have full details:

- Pigot Arms*
- Dartmouth Arms*
- Pattingham Playing Fields*

Should you have any problems or queries please do not hesitate to contact me.

Regards

Becky"

The nomination form is attached as appendix 1 to these minutes. Members differed this item until the next meeting.

Members are still unsure exactly what will happen if an asset is nominated, therefore, Cllr T Mason will contact Rebecca Hill at the District Council to get further information.

71/17. **Update on electrical contractors work re Christmas lights**

The electrical contractor is due on site w/c 10th April to complete the electrical work to the Christmas Lights. He will also be asked to look at the MUGA lighting at that time.

72/17. **Changing rooms update**

Previous minute:-

Following the meeting held on the 20th February, Councillors R Lines and S Hubble have prepared a list of outstanding items that need attention in the changing rooms, the list is as follows: -

1 x Stiebel Eltron shower unit needs replacing as faulty (not heating the water)

Missing toilet seat lid

Frost tubular heater bracket missing.

Toilet cistern not refilling.

Drains need clearing.

All need painting.

Members discussed the possible removal of the storage heaters and this will be looked at to see the costs involved.

Members agreed a budget of £2000 for the repairs to the changing rooms, Cllr S Hubble to lead on this project.

This was agreed.

Cllr S Hubble gave the following update on the changing rooms:-

- The referee room – faulty flush has been repaired and faulty washer replaced.
- Changing room 1 – faulty expelair opened and jammed, fan has been released and all cleared and working properly.
- Changing room 1 – Broken bracket to frost protection heater replaced.
- Changing Rooms 1 and 2 – Drains opened and filters cleared of grass and mud. Tested and all drains running freely.

Still Outstanding

- Fitting door stop and re-fixing tiles to changing room 1
- Washing all walls and floors (need scrubbing and rinsing) to all three rooms.
- Painting could be refreshed either totally or just painting.
- Sourcing a new shower heater to replace the broken one and try to get the other one fixed as a spare.

Cllr S Hubble to organise a working party to clean the changing rooms and also incorporate clearing the area around the shops of litter and debris. (Possibly the last weekend of April before the Best Kept Village Competition starts).

73/17. Children's Play Area update and quotes for repairs / renewals of the kissing gate on the millennium walk

In November the children's play areas were inspected. The main problem at the Play Area by the Village Hall is where the ground has been eroded. This needs to be repaired with top soil and turf. It was agreed that 1 piece of equipment would be done at a time so as not have to close the area. Members set a budget of £500 for the repairs to the ground.

In addition to the above, the kissing gate for the Millennium Walk needs to be replaced at a cost of £260.81, members agreed that this should be repaired.

74/17. Replacing CCTV system at the Village Hall

Previous minute:-

The CCTV system installed at the village hall is outdated and needs to be replaced. In the budget for 2017/8 members have allocated £3000 to replace the system. The Chairman and Vice Chairman will look into different systems and report back to the next meeting.

The Chairman and Vice Chairman are getting quotes for replacing the CCTV system. The Company that currently supply the cameras, have sent a quote in. The specification is for the latest IP cameras (if they are suitable for the area) so the images can be accessed remotely if required. The purchase of 9 cameras and new cabling (including expansion up to 16). Members agreed to add this as an agenda item for the next meeting, as the budget set of £3000 will need to be increased.

75/17. **Christmas Light Competition**

The Christmas Light Competition has previously only issued one large first prize. Members agreed to change the prizes to 1st, 2nd and 3rd, with prizes of £50, £25 and £15. Cllr Mrs A Davies will judge the competition between 16th and 20th December.

76/17. **Allotment Lease**

The Newgate Field lease has been signed by the St Chads Allotment Group and has been passed to the Church Estate Trustees Solicitors. The St Chads Allotment Group have to pay for half of the Church Estate Trustees legal fees and meet the criteria for landlord liability insurance. The Chairman has advised that if they need help to meet future running costs then they can apply for a grant.

77/17. **Items for future agendas**

Basket Ball ring repair
CPI Grant
CCTV
Lease Burnhill Green
Grant Criteria

78/17. **Date of next Meeting**

The next meeting is on Monday 15TH May 2017 at Pattingham Village Hall
Future meetings

19 th June	Pattingham Village Hall
24 th July	Pattingham Village Hall
11 th September	Pattingham Village Hall
16 th October	Crown Rooms, Burnhill Green
TBC November	Precept - Pattingham Village Hall
4 th December	Pattingham Village Hall

Meeting closed at 10.15pm.

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to likely effect of the exercise of those functions and to do all that is reasonable to prevent crime and disorder in its area.

Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.

Code of Conduct Dispensations

The only way in which a Councillor can speak about an item that they have an interest in is if they have been granted a dispensation by their Council. A request for a Dispensation must be made in writing to the Clerk and to be granted by decision of the Council, so it must form an item of business on the agenda.



South
Staffordshire
Council

Assets of Community Value Nomination Form

1. Your details

a. Name:

b. Address:

Postcode:

c. Contact number:

d. Email address:

e. Who are you representing? *(for example Parish Council/Community Group):*

2. Asset name:

3. Brief description of the nominated land/building and proposed boundaries
(for example, age of asset or building, previous use and purpose, type of construction, timber frame, prefabricated concrete)

4. Asset address:

Postcode:

5. The name of current occupiers of the land:

6. The name and current or last known address of all those holding a free hold or leasehold estate in the land:

7. Nature of current use: *(please choose one category)*

- ☐ Health centre ☐ Heritage ☐ School ☐ Toilet ☐ Green Space
☐ Sports and Leisure ☐ Swimming pool/lido ☐ Shop ☐ Library ☐ Theatre
☐ Community Centre ☐ Youth Centre ☐ Children's Centre ☐ Town Hall
☐ Day Care Centre ☐ Residential Care Home ☐ Hotel ☐ Mixed Use

Other: _____

8. Current status of the building/land: *(please choose the most appropriate)*

- ☐ In Community Use ☐ In Public Ownership ☐ Under Consultation
☐ Temporary Use ☐ Empty Building ☐ Empty Home ☐ Disused Land
☐ Surplus Property ☐ Available for sale/rent/transfer
☐ Under threat of closure ☐ Under Transfer

Other: _____

9. Please explain briefly why you think it is an asset of community value:

10. Does this building/land have a deadline for proposals? ☐ YES ☐ NO
(if YES please give details)

11. A photograph of the asset or any boundary drawings would be ideal to support the registration, so please attached to this form.

Signature:

Print Name:

Date:

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